Washington State DEPARTMENT OF SOCIAL & HEALTH SERVICES

MEDICAL ASSISTANCE ADMINISTRATION

Nondurable Medical Supplies and Equipment (MSE)

Billing Instructions

Chapter 388-543 WAC

February 2002

About this publication

This publication supersedes all previous Nondurable Medical Supplies and Equipment (MSE) publications. These billing instructions are for specific disposable/nonreusable supplies. The following programs have individual billing instructions:

- Wheelchairs & Durable Medical Equipment and Supplies
- Medical Nutrition
- Infusion Therapy
- Prosthetic/Orthotic Devices and Supplies

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Washington State Department of Social and Health Services
February 2002

Received too many billing instructions?
Too few?
Address Incorrect?

Please detach, fill out and return the postage-paid card located inside the back cover of this billing instruction. The information you provide will be used to update our records and provider information.

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Important Contacts

A provider may use MAA's toll-free lines for questions regarding its programs; however, MAA's response is based solely on the information provided to the [MAA] representative at the time of the call or inquiry, and in no way exempts a provider from following the rules and regulations that govern MAA's programs. [WAC 388-502-0020(2)].

Where do I call for information on becoming a DSHS provider, submitting a change of address or ownership, or to ask questions about the status of a provider application?

Call the toll-free line:
(866) 545-0544

Where do I send my claims?

Hard Copy Claims:
Division of Program Support
PO Box 9247
Olympia WA 98507-9247

Magnetic Tapes/Floppy Disks:
Division of Program Support
Claims Control
PO Box 45560
Olympia, WA 98504-5560

How do I request prior authorization?

All authorization issues, questions or comments should be addressed to:

Write/Call:
Division of Medical Management
Quality Utilization Section
Durable Medical Equipment
PO Box 45506
Olympia, WA 98504-5506
(800) 292-8064
(360) 586-5299 Fax

How do I request a Limitation Extension?

Write/Call:
Division of Medical Management
Quality Utilization Section
Durable Medical Equipment
PO Box 45506
Olympia, WA 98504-5506
(800) 292-8064
(360) 586-5299 Fax

Where do I address reimbursement issues, questions, or comments?

Professional Reimbursement Section
Division of Operational Support Services
PO Box 45510
Olympia, WA 98504-5510

Where do I call if I have questions regarding electronic billing?

Write/call:
Electronic Billing Unit
PO Box 45512
Olympia, WA 98504-5512
(360) 725-1267

Important Contacts (cont.)

Who do I contact if I have questions regarding…

Payments, denials, general questions regarding claims processing, or Healthy Options?

Provider Relations Unit
(800) 562-6188

Private insurance or third party liability, other than Healthy Options?

Coordination of Benefits Section
(800) 562-6136

How do I obtain copies of billing instructions or numbered memoranda?

Check out our web site at:
http://maa.dshs.wa.gov

Or write/call:
Provider Relations Unit
PO Box 45562
Olympia WA 98504-5562
(800) 562-6188

How can I request that equipment/supplies be added to the "covered" list in this billing instruction?

Write/Call:
Division of Medical Management
Quality Utilization Section
Durable Medical Equipment
PO Box 45506
Olympia, WA 98504-5506
(800) 292-8064
(360) 586-5299 Fax

Definitions

This section defines terms, abbreviations, and acronyms used in this billing instruction.

Base Year – The year of the data source used in calculating prices. [WAC 388-543-1000]

By Report (BR) – A method of reimbursement for covered items, procedures, and services for which the department has no set maximum allowable fees. [WAC 388-543-1000]

Client - An applicant for, or recipient of, DSHS medical care programs.

Code of Federal Regulations (CFR) - A codification of the general and permanent rules published in the federal register by the executive departments and agencies of the federal government.

Community Services Office (CSO) - An office of the department that administers social and health services at the community level. [WAC 388-500-0005]

Core Provider Agreement - The basic contract that MAA holds with providers serving MAA clients. The provider agreement outlines and defines terms of participation in Medical Assistance.

Date of Delivery – The date the client actually took physical possession of an item or equipment. [WAC 388-543-1000]

Department - The state Department of Social and Health Services [DSHS]. [WAC 388-500-0005]

Disposable Supplies – Supplies that may be used once, or more than once, but are time limited. [WAC 388-543-1000]

Durable Medical Equipment (DME) – Equipment that:

- Can withstand repeated use;
- Is primarily and customarily used to serve a medical purpose;
- Generally is not useful to a person in the absence of illness or injury; and
- Is appropriate for use in the client's place of residence. [WAC 388-543-1000]

Expedited Prior Authorization – The process for obtaining authorization for selected durable medical equipment, and related supplies, prosthetics, orthotics, medical supplies and related services, in which providers use a set of numeric codes to indicate to MAA which acceptable indications/conditions/MAA-defined criteria are applicable to a particular request for DME authorization. [WAC 388-543-1000]

Explanation of Benefits (EOB) - A coded message on the Medical Assistance Remittance and Status Report that gives detailed information about the claim associated with that report.

Explanation of Medicare Benefits (EOMB) – A federal report generated for Medicare providers displaying transaction information regarding Medicare claims processing and payments.

Fee-for-Service – The general payment method MAA uses to reimburse for covered medical services provided to clients, except those services covered under MAA's prepaid managed care programs. [WAC 388-543-1000]

Health Care Financing Administration Common Procedure Coding System (HCPCS) – A coding system established by the Health Care Financing Administration to define services and procedures. [WAC 388-543-1000]

Healthy Options – The name of the Washington State, Medical Assistance Administration's managed care program.

Limitation Extension – A process for requesting and approving covered services and reimbursement that exceeds a coverage limitation (quantity, frequency, or duration) set in WAC, billing instructions, or numbered memoranda. Limitation extensions require prior authorization. [WAC 388-543-1000]

Managed Care - A prepaid comprehensive system of medical and health care delivery including preventive, primary, specialty, and ancillary health services. [WAC 388-538-050]

Maximum Allowable - The maximum dollar amount that MAA will reimburse a provider for specific services, supplies, and equipment.

Medicaid - The state and federally funded aid program that covers the Categorically Needy (CNP) and Medically Needy (MNP) programs.

Medical Assistance Administration (MAA) - The administration within DSHS authorized by the secretary to administer the acute care portion of the Title XIX Medicaid, Title XXI Children's Health Insurance Program (CHIP), and the state-funded medical care programs, with the exception of certain non-medical services for persons with chronic disabilities.

Medical Identification card(s) – Medical Identification cards are the forms DSHS uses to identify clients of medical programs. These cards are good only for the dates printed on them. Clients will receive a Medical Identification card in the mail each month they are eligible. These cards are also known as DSHS Medical ID cards and were formerly called MAID cards or medical coupons.

Medically Necessary - A term for describing [a] requested service which is reasonably calculated to prevent, diagnose, correct, cure, alleviate or prevent worsening of conditions in the client that endanger life, or cause suffering or pain, or result in an illness or infirmity, or threaten to cause or aggravate a handicap, or cause physical deformity or malfunction. There is no other equally effective, more conservative or substantially less costly course of treatment available or suitable for the client requesting the service. For the purpose of this section, "course of treatment" may include mere observation or, where appropriate, no treatment at all. [WAC 388-500-0005]

Medical Supplies – Supplies that are:

- Primarily and customarily used to service a medical purpose; and
- Generally not useful to a person in the absence of illness or injury.

[WAC 388-543-1000]

Medicare - The federal government health insurance program for certain aged or disabled clients under Titles II and XVIII of the Social Security Act. Medicare has two parts:

- "Part A" covers the Medicare inpatient hospital, post-hospital skilled nursing facility care, home health services, and hospice care.
- "Part B" is the supplementary medical insurance benefit (SMIB) covering the Medicare doctor's services, outpatient hospital care, outpatient physical therapy and speech pathology services, home health care, and other health services and supplies not covered under Part A of Medicare. [WAC 388-500-0005]

Nonreusable Supplies – Supplies that are used only once and then are disposed of. [WAC 388-543-1000]

Patient Identification Code (PIC) - An alphanumeric code that is assigned to each MAA client consisting of:

- First and middle initials (a dash (-) must be entered if the middle initial is not indicated).
- Six-digit birthdate, consisting of numerals only (MMDDYY).
- First five letters of the last name (and spaces if the name is fewer than five letters).
- Alpha or numeric character (tiebreaker).

Personal or Comfort Item – An item or service that primarily serves the comfort or convenience of the client. [WAC 388-543-1000]

Plan of Care (POC) – (Also known as "plan of treatment" [POT]) A written plan of care that is established and periodically reviewed and signed by both a physician and a home health agency provider, that describes the home health care to be provided at the client's residence. [WAC 388-551-2010]

Prior Authorization – A process by which clients or providers must request and receive MAA approval for certain medical equipment and related supplies, prosthetics, orthotics, medical supplies and related services, based on medical necessity, before the services are provided to clients, as a precondition for provider reimbursement. Expedited prior authorization and limitation extension are types of prior authorization. Also see WAC 388-501-0165. (WAC 388-543-1000)

Program Support, Division of (DPS) – The division within MAA responsible for providing administrative services for the following:

- Claims Processing;
- Family Planning Services;
- Administrative Match Services to Schools and Health Departments;
- Managed Care Contracts;
- Provider Enrollment/Relations; and
- Regulatory Improvement.

Provider or Provider of Service - An institution, agency, or person:

- Who has a signed agreement [Core Provider Agreement] with the department to furnish medical care, goods, and/or services to clients; and
- Is eligible to receive payment from the department. [WAC 388-500-0005]

Remittance and Status Report (RA) - A report produced by the claims processing system in the Division of Program Support, Medical Assistance Administration that provides detailed information concerning submitted claims and other financial transactions.

Resource Based Relative Value Scale (RBRVS) – A scale that measures the relative value of a medical service or intervention, based on amount of physician resources involved. [WAC 388-543-1000]

Reusable Supplies – Supplies that are to be used more than once. [WAC 388-543-1000]

Revised Code of Washington (RCW) - Washington State laws.

Third Party - Any entity that is or may be liable to pay all or part of the medical cost of care of a federal Medicaid or state medical program client. [WAC 388-500-0005]

Title XIX - The portion of the federal Social Security Act that authorizes grants to states for medical assistance programs. Title XIX is also called Medicaid.

Usual and Customary Charge – The amount the provider typically charges to 50% or more of his or her non-Medicaid clients, including clients with other third-party coverage. [WAC 388-543-1000]

Washington Administrative Code (WAC) - Codified rules of the state of Washington.

About the Program

What is the purpose of the Nondurable Medical Supplies and Equipment Program?

[Refer to WAC 388-543-1100 and 388-543-2800 (4)]

The Medical Assistance Administration's (MAA) Nondurable Medical Supplies and Equipment (MSE) Program is designed to allow eligible MAA clients to purchase medically necessary MSE that is not included in other reimbursements, such as inpatient hospital Diagnosis Related Group (DRG), nursing facility daily rate, Health Maintenance Organization (HMO), or managed health care programs. The federal government considers MSE as optional services under the Medicaid program, except when:

- Prescribed as an integral part of an approved plan of treatment under the Home Health Program; or
- Required under the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program.

MAA may reduce or eliminate coverage for optional services, consistent with legislative appropriations.

MAA categorizes MSE as follows (see section E, *Authorization* for further information about specific limitations and requirements for prior authorization and expedited prior authorization):

- Antiseptics and germicides;
- Bandages, dressing, and tapes;
- Blood monitoring/testing supplies;
- Braces, belts, and supportive devices;
- Decubitus care products;
- Ostomy supplies;
- Pregnancy-related testing kits and nursing equipment supplies;
- Supplies associated with transcutaneous electrical nerve stimulators (TENS);
- Syringes and needles;
- Urological supplies (e.g., diapers, urinary retention catheters, pant liners, and doublers); and
- Miscellaneous supplies.

Which providers may be reimbursed by MAA for providing MSE? [Refer to WAC 388-543-1200]

- MAA requires a provider who supplies MSE and related services to an MAA client to meet all of the following:

  - ✓ Have a core provider agreement with MAA;
  - ✓ Have the proper business license;
  - ✓ Have appropriately trained qualified staff; and
  - ✓ Be certified, licensed and/or bonded if required, to perform the services billed to MAA.

- MAA may reimburse qualified providers for MSE, repairs, and related services on a fee-for-service (FFS) basis. MAA reimburses:

  - ✓ MSE providers for non-DME and related repair services;
  - ✓ Medical equipment dealers, pharmacies, and home health agencies under their medical vendor provider number for medical supplies, subject to the limitations in this billing instruction; and
  - ✓ Physicians who provide medical equipment and supplies in the physician's office. MAA may pay separately for medical supplies, subject to the provisions in MAA's Resource Based Relative Value Scale (RBRVS) fee schedule.

- MAA terminates from Medicaid participation any provider who violates program regulations and policies, as described in WAC 388-502-0020.

What about MSE provided in a physician's office? [Refer to WAC 388-543-3000]

MAA does not pay an MSE provider for medical supplies used in conjunction with a physician office visit. As stated in the RBRVS fee schedule, MAA pays the office physician for these supplies, when it is appropriate.

Client Eligibility

Who is eligible? [Refer to Chapter 388-529 WAC]

Clients presenting Medical Identification cards with the following identifiers* are eligible for MSE:

Medical Program Identifier	Medical Program
CNP	Categorically Needy Program
CNP Children's Health	Categorically Needy Program - Children's Health
CNP - CHIP	Categorically Needy Program - Children's Health Insurance Program
GA-U No Out of State Care	General Assistance - Unemployable
LCP - MNP	Limited Casualty Program-Medically Needy Program
MNP - QMB	Medically Needy Program-Qualified Medicare Beneficiaries – These clients are dual eligible (Medicare/Medicaid)

Limitations

Clients presenting Medical Identification cards with the following identifiers are eligible only for Emergency Contraceptive Pill (ECP) counseling under the MSE program.

Medical Program Identifier	Medical Program
Family Planning Only	Family Planning Only
TAKE CHARGE	TAKE CHARGE

☞ ***Note:** To provide clarification as a result of significant inquiries, clients presenting Medical Identification cards with the following identifiers are not eligible for MSE:

- ✓ **QMB-Medicare Only** (Qualified Medicare Beneficiary-Medicare Only)
- ✓ **MIP-EMER Hospital Only – No out-of-state care** (Medically Indigent Program-EMER Hospital Only – No out-of-state care)

Are clients enrolled in Healthy Options managed care eligible? [Refer to WAC 388-538-060 and 095]

YES! Clients with an identifier in the HMO column on their Medical Identification card are enrolled in one of MAA's Healthy Options managed care plans. All services must be requested directly through the client's Primary Care Provider (PCP). Clients can contact their plan by calling the telephone number located on their Medical Identification card.

All medical services covered under a managed health care plan must be obtained by the client through designated facilities or providers. The managed care plan is responsible for:

- Payment of covered services; and
- Payment of services referred by a provider participating with the plan to an outside provider.

MAA does not cover medical equipment and/or services provided to a client who is enrolled in an MAA-contracted managed care plan, but did not use one of the plan's participating provider. [WAC 388-543-1400 (9)]

> ☞ **Note:** To prevent billing denials, please check the client's Medical Identification card prior to scheduling services and at the time of the service and make sure proper authorization or referral is obtained from the plan.

Primary Care Case Manager/Management (PCCM)

For the client who has chosen to obtain care with a PCCM, the identifier in the HMO column is "PCCM." These clients must obtain or be referred for services via the PCCM. The PCCM is responsible for coordination of care just like the PCP would be in a plan setting. Please refer to the client's Medical Identification card for the PCCM. (See the *Billing* section for further information.)

> ☞ **Note:** To prevent billing denials, please check the client's Medical Identification card prior to scheduling services and at the time of the service and make sure proper authorization or referral is obtained from the PCCM.

Coverage/Limitations

What is covered? [Refer to WAC 388-543-1100]

The Medical Assistance Administration (MAA) covers the following subject to the provisions of this billing instruction:

- Equipment and supplies prescribed in accordance with an approved plan of treatment under the home health program;
- Disposable/nonreusable supplies; and
- Compliance packaging.

☞ **Note:** For a complete listing of covered medical equipment and related supplies, refer to the *Fee Schedule* section.

What are the general conditions of coverage?

MAA covers the services listed above only when all of the following apply. The services must be:

- Medically necessary (see *Definitions* section). The provider or client must submit to MAA sufficient objective evidence to establish medical necessity. Information used to establish medical necessity includes, but is not limited to, the following:

  ✓ A physiological description of the client's disease, injury, impairment, or other ailment, and any changes in the client's condition written by the prescribing physician, licensed prosthetist and/or orthotist, physical therapist, occupational therapist, or speech therapist; or

  ✓ Video and/or photograph(s) of the client demonstrating the impairments and the client's ability to use the requested equipment, when applicable.

- Within the scope of an eligible client's medical care program (see *Client Eligibility* section);

- Within accepted medical or physical medicine community standards of practice;

- Prior authorized (see section E, *Prior Authorization*);

- Prescribed by a physician or other licensed practitioner of the healing arts and are within the scope of his or her practice as defined by state law. The prescription must state the specific item or service requested, diagnosis, prognosis, estimated length of need (weeks or months, not to exceed six months before being reevaluated), and quantity; and

- Billed to the department as the payor of last resort only. For example, MAA does not pay first and then collect from Medicare second.

☞ **Note:** The evaluation of a By Report (BR) item, procedure, or service for its medical appropriateness and reimbursement value is on a case-by-case basis.

What are other specific conditions of coverage?

• Disposable/Nonreusable Supplies

Most disposable/nonreusable supplies do not require prior approval; however, they must be medically necessary and the least costly alternative. When providers do not bill the least costly alternative, they must keep medical justification from the prescribing provider in their files to justify the more expensive item.

☞ **Note:** Billing provisions are limited to a one-month supply only.

☞ **Note:** For a complete list of program limitations, refer to the *Fee Schedule*.

• Clients Residing in a Nursing Facility

MAA reimburses for supplies required for nursing facility resident care through the nursing facility fixed per diem rate except for the following, which are reimbursed separately:

✓ Supplies or services replacing all or parts of the function of a permanently impaired or malfunctioning internal body organ:

  - Colostomy (and other ostomy) bags and necessary supplies; and
  - Urinary retention catheters, tubes, and bags (does not include irrigation supplies);

✓ Supplies for intermittent catheterization programs (the catheter is inserted and removed each time the procedure is done); and

- ✓ Surgical dressings required as a result of a surgical procedure (does not include decubitus care). Allowed for up to six (6) weeks postsurgery.

- **Compliance Packaging** (Billable by pharmacists ONLY) **(Refer to WAC 388-530-1625)**

Prescribers are encouraged to communicate to high risk clients the need for compliance packaging if, in their professional judgement, such packaging is appropriate.

Clients are considered high risk and eligible to receive compliance devices if they:

- ✓ Are **not** in a nursing facility; **and**
- ✓ Have one or more of the following representative disease conditions: Alzheimer's disease, blood clotting disorders, cardiac arrhythmia, congestive heart failure, depression, diabetes, epilepsy, HIV/AIDS, hypertension, schizophrenia, or TB.

-AND-

- ✓ Consume two or more prescribed chronic medications concurrently which are dosed at three or more intervals per day; **or**
- ✓ Have demonstrated a pattern of noncompliance that is potentially harmful to their health.

- **Disposable Incontinent Products [Refer to WAC 388-543-1150]**

Specifications

- ✓ All adult and children's diapers, incontinent pants, pull-up training pants, underpads, diaper doublers, and liners/shields must meet the following specifications to be covered by MAA:

  - ➢ Padding provides uniform protection.
  - ➢ Product is hypoallergenic.
  - ➢ Adhesives and glues used during construction are not water-soluble and form continuous seals at the edges of the absorbent core to minimize leakage.
  - ➢ All materials used in construction of the product are safe for clients' skin and are harmless if ingested.
  - ➢ Product meets flammability requirements of both federal law and industry standards.

In addition to the specifications on the preceding page, the following specifications must be met for each of the following types of products:

✓ **Adult Briefs/Children's Diapers**

- Hourglass shaped with formed leg contours.
- Absorbent filler core is at least ½ inch from elastic leg gathers.
- Leg gathers consist of at least three strands of elasticized materials.
- Absorbent core consists of cellulose fibers mixed with absorbent gelling materials.
- Backsheet is moisture impervious; at least 1 mm thickness designed to protect clothing and linens.
- Topsheet resists moisture return to skin.
- There are at least four refastenable tapes (two on each side) for briefs; two refastenable tapes (one on each side) for diapers. The tapes should have an adhesive coating that will release from the backsheet without tearing it. The tape adhesive permits a minimum of three fastening/unfastening cycles or has a continuous waistband or side panels with a tear away feature.
- Inner lining is made of soft, absorbent material.

(Briefs and diapers should have a wetness indicator that clearly indicates degree of wetness.)

✓ **Pull-up Training Pants/Incontinent Pants**

- Made like regular underwear with an elastic waist.
- Absorbent filler core is at least ½ inch from elastic leg gathers.
- Leg gathers consist of at least three strands of elasticized materials.
- Absorbent core consists of cellulose fibers mixed with absorbent gelling materials.
- Backsheet is moisture impervious, at least 1 mm thickness, designed to protect clothing and linens.
- Topsheet resists moisture return to skin.
- Inner lining is made of soft, absorbent material.

(Pants should have a wetness indicator that clearly indicates degree of wetness.)

✓ **Underpads**

- Absorbency layer is within 1½ inches from the edge of the underpad.
- Manufactured with a waterproof backing material and withstands temperatures not to exceed 140° F.
- Covering or facing sheet is made with non-woven, porous materials having a high degree of permeability allowing fluids to pass through and into absorbent filler. Patient contact surface is soft and durable. Filler material is highly absorbent: fluff filler, with polymers, heavy weight fluff filler or equivalent.
- Four-ply, non-woven facing, sealed on all four sides.

✓ **Liners/Shields (Including pads and undergarments)**

- Product has channels to direct fluid throughout the absorbent area, and gathers to assist in controlling leakage, and/or is contoured to permit a more comfortable fit.
- Product has a waterproof backing to protect clothing and linens.
- Inner liner resists moisture return to skin.
- Absorbent core consists of cellulose fibers mixed with absorbent gelling materials.
- Undergarments may be belted or unbelted.
- Undergarments are to be contoured for good fit, with three elastic gathers per leg.
- Product has pressure sensitive tapes on reverse side to fasten to underwear.

Limitations:

Any exception to exceed the following limitations requires prior authorization:

✓ The monthly quantity limitation is a maximum allowance. The client is to receive only the amount medically necessary for one month.

✓ Disposable diapers or pants or rental of reusable diapers or pants are not allowed in combination with any other disposable diapers or pants or reuseable diapers or pants with the following exception:

- ✓ Modifier "DY," to designate daytime only usage, may be used to allow a combination of diapers, pants, and liners. However, the quantity of the combined products is not to exceed the monthly limitation (300 for children/youth and 240 for adults).

✓ Undergarments are to be billed as liners/pads, not diapers or incontinent pants.

- ✓ Liners/pads will not be allowed in combination with any disposable diapers, pants or rental of reuseable diapers or pants with the following exception:

  - ✓ Modifier "DY," to designate daytime only usage, may be used to allow a combination of liners, diapers, and pants. However, the quantity of the combined products is not to exceed the monthly limitation (300 for children/youth and 240 for adults).

- ✓ Underpads are for use on client's bed for incontinence protection only.

- ✓ Diaper doublers require prior authorization. Also see expedited prior authorization criteria on pages E.5 and E.6.

What if a service is covered but considered experimental or has restrictions or limitations? [WAC 388-543-1100 (3) and (4)]

- MAA evaluates a request for a service that is in a covered category, but has been determined to be experimental or investigational as defined by WAC 388-531-0050, under the provisions of WAC 388-501-0165 which relate to medical necessity.

- MAA evaluates a request for a covered service that is subject to limitations or other restrictions and approves such a service beyond those limitations or restrictions when medically necessary, under the standards for covered services in WAC 388-501-0165 (see page E.3 for limitation extensions).

How can I request that equipment/supplies be added to the "covered" list in these billing instructions?

[Refer to WAC 388-543-1100 (7)]

An interested party may request MAA to include new MSE in these billing instructions by sending a written request to MAA's Quality Utilization Section (see *Important Contacts* section). Include all of the following:

- Manufacturer's literature;
- Manufacturer's pricing;
- Clinical research/case studies (including FDA approval, if required); and
- Any additional information the requestor feels is important.

What is not covered? [Refer to WAC 388-543-1300]

MAA specifically excludes services and equipment in this billing instruction from fee-for-service (FFS) scope of coverage when the services and equipment do not meet the definition for a covered item, or the services are not typically medically necessary. This exclusion does not apply if the services and equipment are:

- Required as a result of an EPSDT screening;
- Included as part of a managed care plan service package;
- Included in a waivered program; or
- Part of one of the Medicare programs for Qualified Medicare Beneficiaries.

MAA specifically excludes the following services and equipment from fee-for-service scope of coverage:

- Services, procedures, treatment, devices, drugs, or the application of associated services that the department of the Food and Drug Administration (FDA) and/or the Health Care Financing Administration (HCFA) consider investigative or experimental on the date the services are provided;
- Any service specifically excluded by statute;
- More costly services or equipment when MAA determines that less costly, equally effective services or equipment are available;
- Bilirubin lights, except as rentals, for at-home newborns with jaundice;
- Procedures, prosthetics, or supplies related to gender dysphoria surgery;
- Supplies and equipment used during a physician office visit, such as tongue depressors and surgical gloves;

- Non-medical equipment, supplies, and related services, including but not limited to, the following:

  - ✓ Cleaning brushes and supplies, except for ostomy-related cleaners/supplies;
  - ✓ Identification bracelets;
  - ✓ Instructional materials, such as pamphlets and videotapes;
  - ✓ Recreational equipment;
  - ✓ Room fresheners/deodorizers;
  - ✓ Sitz bath, bidet or hygiene systems, paraffin bath units, and shampoo rings;
  - ✓ Timers or electronic devices to turn things on or off;
  - ✓ Carpet cleaners/deodorizers, and/or pesticides/insecticides; or

- Personal and comfort items including, but not limited to, the following:

  - ✓ Bathroom items, such as antiperspirant, astringent, bath gel, conditioner, deodorant, moisturizers, mouthwash, powder, sanitary napkins (e.g., Kotex), shampoo, shaving cream, shower cap, shower curtains, soap, toothpaste, towels, and weight scales;
  - ✓ Bedding items, such as bed pads, blankets, mattress covers/bags, pillows, and sheets;
  - ✓ Bedside items, such as bed trays, carafes, and over-the-bed tables;
  - ✓ Clothing and accessories, such as coats, gloves (including wheelchair gloves), hats, scarves, slippers, and socks;
  - ✓ Clothing protectors and other protective cloth furniture coverings as protection against incontinence;
  - ✓ Cosmetics, including corrective formulations, hair depilatories, and products for skin bleaching, sun screens, and tanning;
  - ✓ Diverter valves for bathtub;
  - ✓ Eating/feeding utensils;
  - ✓ Emesis basins, enema bags, and diaper wipes;
  - ✓ Hot or cold temperature food and drink containers/holders;
  - ✓ Hot water bottles and cold/hot packs or pads;
  - ✓ Insect repellants;
  - ✓ Massage equipment;
  - ✓ Medication dispensers, such as med-collators and count-a-dose, except as obtained under the compliance packaging program. See chapter 388-530 WAC;
  - ✓ Medicine cabinet and first aid items, such as adhesive bandages (e.g., Band-Aids, Curads), cotton balls, cotton-tipped swabs, medicine cups, thermometers, and tongue depressors;
  - ✓ Page turners;
  - ✓ Telephones, telephone arms, cellular phones, electronic beepers, and other telephone messaging services; and
  - ✓ Toothettes and toothbrushes, waterpics, and peridontal devices whether manual, battery-operated, or electric.

Authorization

What is prior authorization?

Prior authorization (PA) is MAA's approval for certain medical services, equipment, or supplies, before the services are provided to clients, as a precondition for provider reimbursement. **Expedited prior authorization (EPA) and limitation extensions are forms of prior authorization.**

Which items and services require prior authorization?

[Refer to WAC 388-543-1600 and 2800]

MAA bases its determination about which MSE and related services require PA or EPA on utilization criteria. MAA considers all of the following when establishing utilization criteria:

- High cost;
- Potential for utilization abuse;
- Narrow therapeutic indication; and
- Safety.

MAA requires providers to obtain PA for the following:

- Certain By Report (BR) MSE as specified in these billing instructions;
- Blood glucose monitors requiring special features;
- Decubitus care products and supplies;
- Other MSE not specifically listed in these billing instructions and submitted as a miscellaneous procedure code; and
- Limitation extensions.

MAA requires providers to obtain PA for the following items and services when the client fails to meet the expedited prior authorization criteria in these billing instructions (see "*What is expedited prior authorization?*" on page E.4). This includes, but is not limited to, the following:

- Hydrophilic catheters; and
- Diaper doublers.

General Policies for Prior Authorization

[Refer to WAC 388-543-1800]

- For PA requests, MAA requires the prescribing provider to furnish patient-specific justification for base equipment and each requested line item accessory or modification as identified by the manufacturer as a separate charge. MAA does not accept general standards of care or industry standards for generalized equipment as justification.

- When MAA receives an initial request for PA, the prescription(s) for those items or services cannot be older than three months from the date MAA receives the request.

- MAA requires certain information from providers in order to prior authorize the purchase or rental of equipment. This information includes, but is not limited to, the following:

  - ✓ The manufacturer's name;
  - ✓ The equipment model and serial number;
  - ✓ A detailed description of the item; and
  - ✓ Any modifications required, including the product or accessory number as shown in the manufacturer's catalog.

- MAA authorizes BR items that require PA and are listed in the *Fee Schedule* only if medical necessity is established and the provider furnishes all of the following information to MAA:

  - ✓ A detailed description of the item or service to be provided;
  - ✓ The cost or charge for the item;
  - ✓ A copy of the manufacturer's invoice, price list or catalog with the product description for the item being provided; and
  - ✓ A detailed explanation of how the requested item differs from an already existing code description.

- A provider may resubmit a request for PA for an item or service that MAA has denied. MAA requires the provider to include new documentation that is relevant to the request.

- If a provider does not obtain prior authorization, MAA will deny the billing, and the client must not be held financially responsible for the service.

☞ **Note:** Written requests for prior authorization must be submitted to MAA on a HCFA-1500 claim form with the date of service left blank and a copy of the prescription attached.

What is a limitation extension? [Refer to WAC 388-543-2800 (3)]

A limitation extension is when MAA allows additional units of service for a client when the provider can verify that the additional units of service are medically necessary. Limitation extensions require authorization. Please see the *Fee Schedule* for a complete list of limitations. [Refer to WAC 388-543-1150]

☞ **Note:** Requests for limitation extensions must be appropriate to the client's eligibility and/or program limitations. Not all eligibility groups cover all services.

How do I request a limitation extension?

In cases where the provider feels that additional services are still medically necessary for the client, the provider must request MAA-approval in writing.

The request must state the following in writing:

1. The name and PIC number of the client;
2. The provider's name, provider number and fax number;
3. Additional service(s) requested;
4. Copy of last prescription and date dispensed;
5. The primary diagnosis code and HCPCS code or state assigned code; and
6. Client-specific clinical justification for additional services.

Send your written request for a limitation extension to:

Write/Call:
Division of Medical Management
Quality Utilization Section
Durable Medical Equipment
PO Box 45506
Olympia, WA 98504-5506
(800) 292-8064
(360) 586-5299 Fax

What is expedited prior authorization?

The expedited prior authorization process (EPA) is designed to eliminate the need for written and telephonic requests for prior authorization for selected MSE procedure codes. MAA allows payment during a continuous 12-month period for this process.

To bill MAA for MSE that meet the EPA criteria on the following pages, the vendor must create a 9-digit EPA number. The first 6 digits of the EPA number must be **870000.** The last 3 digits must be the code number of the product and documented medical condition that meets the EPA criteria. Enter the EPA number on the HCFA-1500 claim form in the ***Authorization Number*** field or in the ***Authorization*** or ***Comments*** field when billing electronically.

Example: The 9-digit EPA number for rental of a semi-electric hospital bed for a client that meets all of the EPA criteria would be **870000725** (870000 = first 6 digits, 725 = product and documented medical condition).

Vendors are reminded that EPA numbers are only for those products listed <u>on the following pages.</u> EPA numbers are not valid for:

- Other MSE requiring prior authorization through the Durable Medical Equipment program;
- Products for which the documented medical condition does not meet <u>all</u> of the specified criteria; or
- Over-limitation requests.

The written or telephonic request for prior authorization process must be used when a situation does not meet the criteria for a selected MSE code. Providers must submit the request in writing to Quality Utilization Section or call the authorization toll-free number at 1-800-292-8064. (See *Important Contacts* section.) [WAC 388-543-1900 (3)]

<u>Expedited Prior Authorization Guidelines:</u>

A. **Medical Justification (criteria)** - All medical justification must come from the client's prescribing physician or physical/occupational/speech therapist with an appropriately completed prescription. MAA does not accept information obtained from the client or from someone on behalf of the client (e.g. family).

B. **Documentation** - The billing provider **must keep** documentation of the criteria in the client's file. Upon request, a provider must provide documentation to MAA showing how the client's condition met the criteria for EPA. Keep documentation file for six (6) years. [Refer to WAC 388-543-1900 (4)]

☞ **Note:** MAA may recoup any payment made to a provider under this section if the provider did not follow the expedited authorization process and criteria. Refer to WAC 388-502-0100. [WAC 388-543-1900 (5)]

Washington State
Expedited Prior Authorization Criteria Coding List

Code	Criteria	Code	Criteria

Urological Supplies

Procedure Code: 4350A

850 **Hydrophilic Intermittent Catheter (such as Lo-Fric), straight, each.**
Up to 180 per month if **any** one criterion listed under the following 3 categories for clients is met:

1) SURGERY PROCEDURES

Urologic/surgery procedures create catheterizable channels and are susceptible to catheter induced trauma/pain and bacterial infections. Decreases potential for channel trauma and resultant stenosis:

a) **Mitrofanoff channels;**

b) **Urethral reconstruction;**

c) **Bladder neck reconstruction;**

d) **Urinary diversion**;

e) **Surgery after bladder tumor** when the client could no longer self-catheterize without difficulties and urologist is suggesting channel surgery;

f) **Cloacal exstrophy with a rebuilt bladder from stomach**;

g) **Construction of female urethra** from the vaginal wall and perineal flap;

h) **Reconstructed posterior urethra**;

i) **Catheterizable suprapubic stoma made out of appendi.**

2) URETHRAL OBSTRUCTIONS

a) **Urethral strictures**;

b) **False passages/ridges;**

c) **Bladder neck deformation;**

d) **Tight or spastic sphincters;**

e) History of **surgically closed urethra and inability to catheterize** causing a life-threatening emergency;

f) Urethral trauma in patients on long term intermittent catheterization;

g) **Valve abrasion in patients with posterior urethral valves** (neonates);

h) **Severe urethral complications and prevention of scar tissue from building up in urethra** (Difficulty passing a conventional catheter due to pain strictures or abnormal anatomy);

i) **Neurogenic bladder with meningomyelocele**;

j) **Bladder outlet obstruction with a tortuous urethra;**

k) Incomplete severance of urethra and destruction of the distal urethral control mechanism with unsuccessful operation to reestablish continuity of urethra. Development of a narrow urethral stricture at the anastomosis.

3) PREVENTION OF SURGERY (Mitrofanoff procedure or avoid other major surgical procedure)

a) Neurogenic bladder and the associated sequalae resulting in urethral trauma/pain and inability to cath;

b) Percutaneous suprapubic tube;

c) Stricture problems in catheterizable stoma;

d) Client has catheterizable stoma and hydrophilic catheters would prevent stricture problems and surgery.

Washington State
Expedited Prior Authorization Criteria Coding List

Code	Criteria	Code	Criteria

Procedure Code: 4621A

851 **Diaper doublers, each (age 3 and up). Included in nursing facility daily rate.**

Up to 90 per month if product is used for extra absorbancy at nighttime only.

852 **Diaper doublers, each (age 3 and up). Included in nursing facility daily rate.**
Up to equal amount of diapers/briefs received if **one** of the following criteria for clients is met:

1) Tube fed;

2) On diuretics or other medication that causes frequent/large amounts of output;

3) Brittle diabetic with blood sugar problems.

☞ **Please note for all EPA criteria listed in these billing instructions:**

1) If the medical condition does not meet **all** of the specified criteria, prior authorization must be obtained by submitting a request in writing to QUS (see the *Important Contacts* section) or by calling the authorization toll-free number at 1-800-292-8064.
2) It is the vendor's responsibility to determine whether the client has already used the product allowed with the EPA criteria within the previous 30 days.
3) For extension of authorization beyond the EPA amount allowed, the normal prior authorization process is required.
4) Length of need/life expectancy, as determined by the prescribing physician, and medical justification (including **all** of the specified criteria) must be documented in the client's file.
5) You may bill for only one procedure code, per client, per month.

Reimbursement

Reimbursement for MSE and Related Services

[Refer to WAC 388-543-1400 (1) (3) (5) and WAC 388-543-2900 (3) (4)]

- MAA reimburses a qualified provider who serves fee-for-service (FFS) clients only when all of the following apply:

  - ✓ The provider meets all of the conditions in WAC 388-502-0100; and

  - ✓ MAA does not include the item/service for which the provider is requesting reimbursement in other reimbursements. Other reimbursements include, but are not limited to, the following:

    - ➢ Hospice providers' per diem reimbursement;
    - ➢ Hospital's diagnosis related group (DRG) reimbursement;
    - ➢ Managed care plans' capitation rate; and
    - ➢ Nursing facilities' per diem rate.

- MAA's nursing facility per diem rate includes any reusable and disposable medical supplies that may be required for a nursing facility client. MAA may reimburse the following medical supplies separately for a client in a nursing facility:

  - ✓ Medical supplies or services that replace all or parts of the function of a permanently impaired or malfunctioning internal body organ. This includes, but is not limited, to the following:

    - ➢ Colostomy and other ostomy bags and necessary supplies; and
    - ➢ Urinary retention catheters, tubes, and bags, excluding irrigation supplies;

  - ✓ Supplies for intermittent catheterization programs, for the following purposes:

    - ➢ Long term treatment of atonic bladder with a large capacity; and
    - ➢ Short term management for temporary bladder atony; and
    - ➢ Surgical dressings required as a result of a surgical procedure, for up to six weeks after surgery.

- MAA considers decubitus care products to be included in the nursing facility per diem rate and does not reimburse for these separately.

- MAA may adopt policies, procedure codes, and/or rates that are inconsistent with those set by Medicare if MAA determines that such actions are in the best interest of its clients.

- A provider must not bill MAA for the purchase of equipment supplied to the provider at no cost by suppliers/manufacturers.

When does MAA not reimburse under fee-for-service?
[WAC 388-543-1100 (5)]

MAA does not reimburse for MSE and labor charges under FFS when the client is any of the following:

- An inpatient hospital client;
- Eligible for both Medicare and Medicaid, and is staying in a nursing facility in lieu of hospitalization;
- Terminally ill and receiving hospice care; or
- Enrolled in a risk-based managed care plan that includes coverage for such items and/or services.

Fee Schedule

A Few Notes about the Fee Schedule

Procedure Code Description

The description of each code will tell you when:

- Prior authorization is required;
- Expedited prior authorization criteria is available;
- There are specific limitations;
- Codes are not allowed in combination with primary code;
- An item is taxable;
- An item is included in the nursing facility daily rate; and
- One of the following modifiers is required:
  - ✓ ZX – Insulin Dependent;
  - ✓ KS – Non-Insulin Dependent;
  - ✓ RP – Replacement;
  - ✓ RR – Rental;
  - ✓ 1P – Purchase;
  - ✓ X1-X9 See "Dressings," pg. G.5; or
  - ✓ DY See "Disposable Incontinent Products" page D.3 and "Urological Supplies" page G.19.

Maximum Allowance

The maximum dollar amount payable by MAA is indicated in the *Maximum Allowable* column.

Procedure Code	Description	Maximum Allowable Effective 07/01/02

☞ **Billing provision limited to one (1) month's supply.**

COMPLIANCE PACKAGING
(Billable only by pharmacists for non-institutionalized at-risk clients.)

4800A	Reusable compliance device/container (e.g., medisets, weekly minders, etc.) Included in nursing facility daily rate. **Limit of four devices/containers per client, per year.**	$6.00
4801A	Reusable compliance device/container filling fee. Included in nursing facility daily rate. **Limit of four fills per month, per client.**	$2.50
4802A	Nonreusable compliance device/container (e.g., blister packs, bingo cards, bubble packs, etc.) Included in nursing facility daily rate. **Limit of four devices/containers per month, per client.**	$3.00
4804A	Reusable compliance device/container, extra large capacity (e.g., medisets, weekly minders, etc.). Included in nursing facility rate. **Limit of four devices/containers per year, per client.**	$16.91

*** Note:** Providers may bill procedure codes 4800A and 4804A in any combination, but not to exceed a total of 4 per year.

EMERGENCY CONTRACEPTION PILLS (ECP) COUNSELING
(Billable only by pharmacists who meet Board of Pharmacy protocols.)

4805A	ECP Counseling	$13.50

SYRINGES AND NEEDLES

A4215	Needles only, sterile, any size, each. Included in nursing facility daily rate.	65%
A4322	Irrigation syringe, bulb or piston, each. Included in nursing facility daily rate. ***Not allowed in combination with code A4320, A4355.***	$3.01
4803A	All disposable syringes, each. Included in nursing facility daily rate.	$0.21

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
BLOOD MONITORING/TESTING SUPPLIES		
A4253	Blood glucose test or reagent strips for home blood glucose monitor, per 50 strips. Included in nursing facility daily rate. **Modifier ZX or KS required**.	$34.63
A4254	Replacement battery, any type, for use with medically necessary home blood glucose monitor owned by patient, each. **One (1) allowed per client every 3 months.**	$6.55
A4256	Normal, low and high calibrator solution/chips. Included in nursing facility daily rate.	$11.39
A4258	Spring-powered device for lancet, each. **One (1) allowed per client every 6 months.** Included in nursing facility daily rate.	$17.96
A4259	Lancets, per box of 100. Included in nursing facility daily rate. **Modifier ZX or KS required.**	$12.68
PREGNANCY-RELATED TESTING KITS AND NURSING EQUIPMENT SUPPLIES		
0178A	Pregnancy testing kit, 1 test per kit. **Not allowed for clients enrolled in the Family Planning Only or TAKE CHARGE programs.**	$10.52
0181A	Breast pump kit for electric breast pump. Purchase only.	$37.92
ANTISEPTICS AND GERMICIDES		
A4244	Alcohol or peroxide, per pint. Included in nursing facility daily rate. **Maximum of one (1) pint allowed per client per 6 months.**	$0.76
A4245	Alcohol wipes, per box (of 200). Included in nursing facility daily rate. **Maximum of one (1) box allowed per client per month.**	$2.30
A4246	Betadine or pHisoHex solution, per pint. Included in nursing facility daily rate. **Maximum of one (1) pint allowed per client per month.**	$3.03

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
A4247	Betadine or iodine swabs/wipes, per box (of 100). Included in nursing facility daily rate. **Maximum of one (1) box allowed per client per month.**	$4.72
0157A	Disinfectant spray, 12 oz. Included in nursing facility daily rate. **Maximum of one (1) allowed per client per 6 months.**	$4.30

MODIFIERS

- Modifiers (X1-X9) have been established to indicate that a particular item is being used as a primary or secondary dressing on a surgical or debrided wound and to indicate the number of wounds on which that dressing is being used.

- Items such as adhesive tape, roll, gauze, or elastic bandages are examples of secondary dressings.

- The surgical procedure or debridement must be performed by a physician or other health care professional to the extent permissible under state law.

- Debridement of a wound may be any type of debridement.

- If the dressing is not being used as a primary or secondary dressing on a surgical or debrided wound, do not use modifiers X1-X9.

- Bandages, dressings, and tapes used with these modifiers will be paid for the first six weeks that the client is in a nursing facility.

- Modifier number must correspond to the number of wounds on which the dressing is being used, not the total number of wounds treated.

  X1 Dressing used as a primary or secondary dressing on 1 surgical or debrided wound.
  X2 Dressing used as a primary or secondary dressing on 2 surgical or debrided wounds.
  X3 Dressing used as a primary or secondary dressing on 3 surgical or debrided wounds.
  X4 Dressing used as a primary or secondary dressing on 4 surgical or debrided wounds.
  X5 Dressing used as a primary or secondary dressing on 5 surgical or debrided wounds.
  X6 Dressing used as a primary or secondary dressing on 6 surgical or debrided wounds.
  X7 Dressing used as a primary or secondary dressing on 7 surgical or debrided wounds.
  X8 Dressing used as a primary or secondary dressing on 8 surgical or debrided wounds.
  X9 Dressing used as a primary or secondary dressing on 9 surgical or debrided wounds.

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
	BANDAGES, DRESSINGS, AND TAPES – Unless needed for first 6 weeks postsurgery, all bandages dressing/tapes are included in the nursing facility daily rate Limited to one (1) month's supply.	
A4649	Surgical supply, miscellaneous. **Prior Authorization required.**	65%
A6021	Collagen dressing, pad size 16 sq. in. or less, each	$20.79
A6022	Collagen dressing, pad size more than 16 sq. in. but less than or equal to 48 sq. in., each	$20.79
A6023	Collagen dressing, pad size more than 48 sq. in. **Prior Authorization required.**	$188.23
A6024	Collagen dressing wound filler, per 6 inches	$6.12
A6154	Wound pouch, each.	$14.20
A6196	Alginate or other fiber gelling dressing, wound cover, pad size 16 sq. in. or less, each dressing.	$6.12
A6197	Alginate or other fiber gelling dressing, wound cover, pad size more than 16 sq. in., but less than or equal to 48 sq. in., each dressing.	$16.26
A6198	Alginate or other fiber gelling dressing, wound cover, pad size more than 48 sq. in., each dressing.	65%
A6199	Alginate or other fiber gelling dressing, wound filler, per 6 inches.	$5.23
A6200	Composite dressing, pad size 16 sq. in. or less, without adhesive border, each dressing.	$9.40
A6201	Composite dressing, pad size more than 16 sq. in., but less than or equal to 48 sq. in., without adhesive border, each dressing.	$20.57
A6202	Composite dressing, pad size more than 48 sq. in., without adhesive border, each dressing.	$34.50

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
A6203	Composite dressing, pad size 16 sq. in. or less, with any size adhesive border, each dressing.	$3.31
A6204	Composite dressing, pad size more than 16 sq. in., but less than or equal to 48 sq. in. with any size adhesive border, each dressing.	$6.16
A6205	Composite dressing, pad size more than 48 sq. in. with any size adhesive border, each dressing.	65%
A6206	Contact layer, 16 sq. in. or less, each dressing.	$5.29
A6207	Contact layer, more than 16 sq. in., but less than or equal to 48 sq. in., each dressing.	$7.26
A6208	Contact layer, more than 48 sq. in., each dressing.	65%
A6209	Foam dressing, wound cover, pad size 16 sq. in. or less, without adhesive border, each dressing.	$7.40
A6210	Foam dressing, wound cover, pad size more than 16 sq. in., but less than or equal to 48 sq. in., without adhesive border, each dressing.	$19.70
A6211	Foam dressing, wound cover, pad size more than 48 sq. in., without adhesive border, each dressing.	$29.05
A6212	Foam dressing, wound cover, pad size 16 sq. in. or less, with any size adhesive border, each dressing.	$9.59
A6213	Foam dressing, wound cover, pad size more than 16 sq. in., but less than or equal to 48 sq. in., with any size adhesive border, each dressing.	$20.00
A6214	Foam dressing, wound cover, pad size more than 48 sq. in., with any size adhesive border, each dressing.	$10.18
A6215	Foam dressing, wound filler, per gram.	$2.99

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
A6216	Gauze, non-impregnated, non-sterile, pad size 16 sq. in. or less, without adhesive border, each dressing.	$0.05
A6217	Gauze, non-impregnated, non-sterile pad size more than 16 sq. in., but less than or equal to 48 sq. in., without adhesive border, each dressing.	$0.17
A6218	Gauze, non-impregnated, non-sterile pad size more than 48 sq. in., without adhesive border, each dressing.	$0.45
A6219	Gauze, non-impregnated, pad size 16 sq. in. or less, with any size adhesive border, each dressing.	$0.94
A6220	Gauze, non-impregnated, pad size more than 16 sq. in., but less than or equal to 48 sq. in., with any size adhesive border, each dressing.	$2.55
A6221	Gauze, non-impregnated, pad size more than 48 sq. in., with any size adhesive border, each dressing.	65%
A6222	Gauze, impregnated, other than water or normal saline, pad size 16 sq. in. or less, without adhesive border, each dressing.	$2.11
A6223	Gauze, impregnated, other than water or normal saline, pad size more than 16 sq. in., but less than or equal to 48 sq. in., without adhesive border, each dressing.	$2.39
A6224	Gauze, impregnated, other than water or normal saline pad size more than 48 sq. in., without adhesive border, each dressing.	$3.57
A6228	Gauze, impregnated, water or normal saline, pad size 16 sq. in. or less, without adhesive border, each dressing.	$0.99
A6229	Gauze, impregnated, water or normal saline, pad size more than 16 sq. in., but less than or equal to 48 sq. in., without adhesive border, each dressing.	$3.57
A6230	Gauze, impregnated, water or normal saline, pad size more than 48 sq. in., without adhesive border, each dressing.	65%

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
A6234	Hydrocolloid dressing, wound cover, pad size 16 sq. in. or less, without adhesive border, each dressing.	$6.47
A6235	Hydrocolloid dressing, wound cover, pad size more than 16 sq. in., but less than or equal to 48 sq. in., without adhesive border, each dressing.	$16.64
A6236	Hydrocolloid dressing, wound cover, more than 48 sq. in., without adhesive border, each dressing.	$26.95
A6237	Hydrocolloid dressing, wound cover, pad size 16 sq. in. or less, with any size adhesive border, each dressing.	$7.85
A6238	Hydrocolloid dressing, wound cover, pad size more than 16 sq. in., but less than or equal to 48 sq. in., with any size adhesive border, each dressing.	$22.54
A6239	Hydrocolloid dressing, wound cover, pad size more than 48 sq. in., with any size adhesive border, each dressing.	65%
A6240	Hydrocolloid dressing, wound filler, paste, per fluid oz.	$12.11
A6241	Hydrocolloid dressing, wound filler, dry form, per gram.	$2.54
A6242	Hydrogel dressing, wound cover, pad size 16 sq. in. or less, without adhesive border, each dressing.	$6.00
A6243	Hydrogel dressing, wound cover, pad size more than 16 sq. in., but less than or equal to 48 sq. in., without adhesive border, each dressing.	$12.18
A6244	Hydrogel dressing, wound cover, pad size more than 48 sq. in., without adhesive border, each dressing.	$38.85
A6245	Hydrogel dressing, wound cover, pad size 16 sq. in. or less, with any size adhesive border, each dressing.	$7.19
A6246	Hydrogel dressing, wound cover, pad size more than 16 sq. in., but less than or equal to 48 sq. in., with any size adhesive border, each dressing.	$9.81

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
A6247	Hydrogel dressing, wound cover, pad size more than 48 sq. in., with any size adhesive border, each dressing.	$23.52
A6248	Hydrogel dressing, wound filler, gel, per fluid oz.	$16.06
A6251	Specialty absorptive dressing, wound cover, pad size 16 sq. in. or less, without adhesive border, each dressing.	$1.97
A6252	Specialty absorptive dressing, wound cover, pad size more than 16 sq. in., but less than or equal to 48 sq. in., without adhesive border, each dressing.	$3.21
A6253	Specialty absorptive dressing, wound cover, pad size more than 48 sq. in., without adhesive border, each dressing.	$6.27
A6254	Specialty absorptive dressing, wound cover, pad size 16 sq. in. or less, with any size adhesive border, each dressing.	$1.20
A6255	Specialty absorptive dressing, wound cover, pad size more than 16 sq. in., but less than or equal to 48 sq. in., with any size adhesive border, each dressing.	$3.00
A6256	Specialty absorptive dressing, wound cover, pad size more than 48 sq. in., with any size adhesive border, each dressing.	65%
A6257	Transparent film, 16 sq. in. or less, each dressing.	$1.51
A6258	Transparent film, more than 16 sq. in., but less than or equal to 48 sq. in., each dressing.	$4.25
A6259	Transparent film, more than 48 sq. in., each dressing.	$10.82
A6260	Wound cleaners, any type, any size (per ounce).	$1.11
A6261	Wound filler, gel/paste, per fluid ounce, not elsewhere classified. **Prior authorization required**	65%

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
A6262	Wound filler, dry form, per gram, not elsewhere classified. **Prior authorization required**	65%
A6263	Gauze, elastic, non-sterile, all types, per linear yard.	$0.29
A6264	Gauze, non-elastic, non-sterile, per linear yard.	$0.48
A6402	Gauze, non-impregnated, sterile, pad size 16 sq. in. or less, without adhesive border, each dressing.	$0.12
A6403	Gauze, non-impregnated, sterile, pad size more than 16 sq. in., but less than or equal to 48 sq. in., without adhesive border, each dressing.	$0.43
A6404	Gauze, non-impregnated, sterile, pad size more than 48 sq. in., without adhesive border, each dressing.	$0.88
A6405	Gauze, elastic, sterile, all types, per linear yard.	$0.33
A6406	Gauze, non-elastic, sterile, all types, per linear yard.	$0.79
0100A	Dressing, other. **Prior Authorization Required.**	65%
4461A	2" wide elastic bandage (e.g., compression bandage), per roll.	$2.57
4462A	2.5" wide elastic bandage, per roll.	$2.98
4463A	3" wide elastic bandage, per roll.	$3.17
4464A	4" wide elastic bandage, per roll.	$3.91
4465A	6" wide elastic bandage, per roll.	$6.37
4466A	Cotton tube bandage stockinet 2" x 25 yds.	$7.07
4467A	Cotton tube bandage stockinet 3" x 25 yds.	$9.91
4468A	Cotton tube bandage stockinet 4" x 25 yds.	$12.25

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
4469A	Cotton tube bandage stockinet 5" x 25 yds.	$15.82
4470A	Cotton tube bandage stockinet 6" x 25 yds.	$18.77
4471A	Polyester or nylon tube bandage stockinet 2" x 25 yds.	$7.49
4472A	Polyester or nylon tube bandage stockinet 3" x 25 yds.	$10.97
4473A	Polyester or nylon tube bandage stockinet 4" x 25 yds.	$14.16
4474A	Polyester or nylon tube bandage stockinet 5" x 25 yds.	$17.91
4475A	Polyester or nylon tube bandage stockinet 6" x 25 yds.	$20.68
4476A	Seamless tubular gauze 5/8" x 50 yds.	$6.53
4477A	Seamless tubular gauze 1" x 50 yds.	$7.82
4478A	Seamless tubular gauze 1 1/2" x 50 yds.	$9.42
4479A	Seamless tubular gauze 2 5/8" x 50 yds.	$11.70
4480A	Seamless tubular gauze 3 5/8" x 50 yds.	$13.11
4481A	Seamless tubular gauze 5" x 50 yds.	$17.66
4482A	Seamless tubular gauze 7" x 50 yds.	$26.22
TAPES		
A4462	Abdominal Dressing Holder/Binder	$3.25
0090A	Transparent tape, 1" x 10 yd, per roll.	$1.39
0094A	Paper tape, 1/2" x 10 yd, per roll.	$0.96
0095A	Paper tape, 2" x 10 yds, per roll.	$2.16

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
0098A	Silk tape (Durapore), 2" x 10 yd, per roll.	$2.73
4585A	Paper tape, 1" x 10 yd, per roll.	$1.57
4595A	Silk tape (Durapore), 1"x10 yd, per roll.	$1.38
4760A	Hypoallergenic, semipermeable, nonwoven (scanpor) tape. 1" x 11 yds, per roll.	$3.47
4761A	Hypoallergenic, semipermeable, nonwoven (scanpor) tape. 2" x 11 yds, per roll.	$7.18
4762A	Hypoallergenic, semipermeable, nonwoven (scanpor) tape. 3" x 11 yds, per roll.	$10.48
4763A	Clear, porous, plastic, hypoallergenic tape (e.g., Transpore), 1/2" x 10 yd roll, per roll.	$0.82
4764A	Clear, porous, plastic, hypoallergenic tape (e.g., Transpore), 1" x 10 yd roll, per roll.	$1.64
4765A	Clear, porous, plastic, hypoallergenic tape (e.g., Transpore), 2" x 10 yd roll, per roll.	$3.27
4766A	Clear, porous, plastic, hypoallergenic tape (e.g., Transpore), 3" x 10 yd roll, per roll.	$4.91
4767A	Microporous-hypoallergenic tape (e.g., Micropore), 1/2" x 10 yd roll, per roll.	$0.58
4768A	Microporous-hypoallergenic tape (e.g., Micropore), 1" x 10 yd roll, per roll.	$1.16
4769A	Microporous-hypoallergenic tape (e.g., Micropore), 2" x 10 yd roll, per roll.	$2.33
4771A	Microporous-hypoallergenic tape (e.g., Micropore), 3" x 10 yd roll, per roll.	$3.49

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
4799A	Tape, surgical, 1" x 10 yd roll, per roll.	$1.48
OSTOMY SUPPLIES (NOTE: ITEMS IN THIS CATEGORY ARE NOT TAXABLE)		
A4361	Ostomy faceplate, each. **Maximum of 10 allowed per client per month.** ***Not allowed in combination with codes A4375, A4376, A4379, A4380.***	$18.17
A4362	Skin barrier, solid, four by four or equivalent, each (for ostomy only).	$3.42
A4364	Adhesive (for ostomy or catheter); liquid, or equal, any type. **Maximum of 4 allowed per client per month**.	$2.70
A4365	Ostomy adhesive remover wipes, any type, per 50. **Maximum of one (1) box allowed per client per month.**	$11.20
A4367	Ostomy belt , each (for appliance; adjustable). **Maximum of two (2) allowed per client every six months.**	$6.75
A4368	Ostomy filter, any type, each.	$0.26
A4369	Ostomy skin barrier, liquid (spray, brush, etc.), per oz.	$2.03
A4370	Ostomy skin barrier, paste, per oz.	$3.34
A4371	Ostomy skin barrier, powder, per oz.	$3.56
A4372	Ostomy skin barrier, solid 4 x 4 or equivalent, standard wear, with built-in convexity, each.	$4.13
A4373	Ostomy skin barrier, with flange (solid, flexible, or accordion), standard wear, with built-in convexity, any size, each.	$6.21
A4374	Ostomy skin barrier; with flange (solid, flexible or accordion), extended wear, with built-in convexity, any size, each.	$8.35

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
A4375	Ostomy pouch, drainable, with faceplate attached, plastic, each. **Maximum of 10 allowed per client per month**. ***Not allowed in combination with code A4361 or A4377.***	$16.99
A4376	Ostomy pouch, drainable, with faceplate attached, rubber, each. **Maximum of 10 allowed per client per month.** ***Not allowed in combination with code A4361 or A4378.***	$47.06
A4377	Ostomy pouch, drainable, for use on faceplate, plastic, each. **Maximum of 10 allowed per client per month.**	$4.24
A4378	Ostomy pouch, drainable, for use on faceplate, rubber, each. **Maximum of 10 allowed per client per month.**	$30.42
A4379	Ostomy pouch, urinary, with faceplate attached, plastic, each. **Maximum of 10 allowed per client per month**. ***Not allowed in combination with code A4361, A4381 or A4382.***	$14.86
A4380	Ostomy pouch, urinary, with faceplate attached, rubber, each. **Maximum of 10 allowed per client per month**. ***Not allowed in combination with code A4361 or A4383.***	$36.92
A4381	Ostomy pouch, urinary, for use on faceplate, plastic, each. **Maximum of 10 allowed per client per month**.	$4.56
A4382	Ostomy pouch, urinary, for use on faceplate, heavy plastic, each. **Maximum of 10 allowed per client per month.**	$24.35
A4383	Ostomy pouch, urinary, for use on faceplate, rubber, each. **Maximum of 10 allowed per client per month.**	$27.88
A4385	Ostomy skin barrier, solid 4x4 or equivalent, extended wear, without built-in convexity, each.	$5.04
A4386	Ostomy skin barrier, with flange (solid, flexible, or accordion), extended wear, without built-in convexity, any size, each.	$6.65

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
A4387	Ostomy pouch, closed, with standard wear barrier attached, with built-in convexity (1 piece), each. **Maximum of 30 allowed per client per month**.	$3.97
A4388	Ostomy pouch, drainable, with extended wear barrier attached, without built-in convexity (1 piece), each. **Maximum of 10 allowed per client per month**.	$4.31
A4389	Ostomy pouch, drainable, with standard wear barrier attached, with built-in convexity (1 piece), each. **Maximum of 10 allowed per client per month**.	$6.15
A4390	Ostomy pouch, drainable, with extended wear barrier attached, with built-in convexity (1 piece), each. **Maximum of 10 allowed per client per month**.	$9.51
A4391	Ostomy pouch, urinary, with extended wear barrier attached, without built-in convexity (1 piece), each. **Maximum of 10 allowed per client per month**.	$6.99
A4392	Ostomy pouch, urinary, with standard wear barrier attached, with built-in convexity (1 piece), each. **Maximum of 10 allowed per client per month**.	$6.57
A4393	Ostomy pouch, urinary, with extended wear barrier attached, with built-in convexity (1 piece), each. **Maximum of 10 allowed per client per month**.	$9.07
A4397	Irrigation supply; sleeve, each. **Maximum of one (1) allowed per client per month.**	$4.74
A4398	Ostomy irrigation supply; bag, each. **Maximum of two (2) allowed per client every 6 months.**	$13.66
A4399	Ostomy irrigation supply; cone/catheter, including brush. **Maximum of two (2) allowed per client every 6 months.**	$11.42
A4404	Ostomy ring, each. **Maximum of 10 allowed per client per month.**	$1.67

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
A4421	Ostomy supply; miscellaneous. **Prior Authorization required**.	65%
A4455	Adhesive remover or solvent (for tape, cement, or other adhesive), per oz. **Maximum of 3 allowed per client per month**.	$1.41
A5051	Pouch, closed; with barrier attached (one piece). **Maximum of 60 allowed per client per month.**	$2.29
A5052	Pouch, closed; without barrier attached (one piece). **Maximum of 60 allowed per client per month.**	$1.65
A5053	Pouch, closed; for use on faceplate. **Maximum of 60 allowed per client per month.**	$1.72
A5054	Pouch, closed; for use on barrier with flange (two piece). **Maximum of 60 allowed per client per month.**	$1.67
A5055	Stoma cap. **Maximum of 30 allowed per client per month.**	$1.42
A5061	Pouch, drainable; with barrier attached (one piece). **Maximum of 20 allowed per client per month.**	$2.54
A5062	Pouch, drainable; without barrier attached (one piece). **Maximum of 20 allowed per client per month.**	$2.07
A5063	Pouch, drainable; for use on barrier with flange (two piece). **Maximum of 20 allowed per client per month.**	$2.15
A5071	Pouch, urinary, with barrier attached (one piece). **Maximum of 20 allowed per client per month.**	$4.11
A5072	Pouch, urinary, without barrier attached (one piece). **Maximum of 20 allowed per client per month.**	$3.48
A5073	Pouch, urinary, for use on barrier with flange (two piece). **Maximum of 20 allowed per client per month.**	$3.10

Procedure Code	Description	Maximum Allowable Effective 07/01/02
☞	**Billing provision limited to one (1) month's supply.**	
A5081	Continent device; plug for continent stoma. **Maximum of 30 allowed per client per month.**	$2.77
A5082	Continent device; catheter for continent stoma. **Maximum of one (1) allowed per client per month.**	$10.04
A5093	Ostomy accessory, convex insert. **Maximum of 10 allowed per client per month.**	$1.93
A5119	Skin barrier; wipes, box per 50 (for ostomy only).	$10.40
A5121	Skin barrier, solid, 6 x 6 or equivalent, each, (for ostomy only).	$7.38
A5122	Skin barrier, solid, 8 x 8 or equivalent, each (for ostomy only).	$12.09
A5123	Skin barrier, with flange (solid, flexible, or accordion), any size, each (for ostomy only).	$5.61
A5126	Adhesive or non-adhesive; disc or foam pad. **Maximum of 10 allowed per client per month.**	$1.14

Specifications and Limitations for Disposable Incontinent Products [Refer to WAC 388-543-1150]

Specifications

- All adult and children diapers, incontinent pants, pull-up training pants, underpads, diaper doublers, and liners/shields must meet the following specifications to be covered by MAA:

  - ✓ Padding provides uniform protection.
  - ✓ Product is hypoallergenic.
  - ✓ Adhesives and glues used during construction are not water-soluble and form continuous seals at the edges of the absorbent core to minimize leakage.
  - ✓ All materials used in construction of the product are safe for clients' skin and are harmless if ingested.
  - ✓ Product meets flammability requirements of both federal law and industry standards.

- **In addition to the above**, the following specifications must be met for each of the following types of products:

  - ✓ **Adult Briefs/Children's Diapers**

    - ➢ Hourglass shaped with formed leg contours.
    - ➢ Absorbent filler core is at least ½ inch from elastic leg gathers.
    - ➢ Leg gathers consist of at least three strands of elasticized materials.
    - ➢ Absorbent core consists of cellulose fibers mixed with absorbent gelling materials.
    - ➢ Backsheet is moisture impervious; at least 1 mm thickness designed to protect clothing and linens.
    - ➢ Topsheet resists moisture return to skin.
    - ➢ There are at least four refastenable tapes (two on each side) for briefs; two refastenable tapes (one on each side) for diapers. The tapes should have an adhesive coating that will release from the backsheet without tearing it. The tape adhesive permits a minimum of three fastening/unfastening cycles or has a continuous waistband or side panels with a tear away feature.
    - ➢ Inner lining is made of soft, absorbent material.

    (Briefs and diapers should have a wetness indicator that clearly indicates degree of wetness.)

✓ **Pull-up Training Pants/Incontinent Pants**

- Made like regular underwear with an elastic waist.
- Absorbent filler core is at least ½ inch from elastic leg gathers.
- Leg gathers consist of at least three strands of elasticized materials.
- Absorbent core consists of cellulose fibers mixed with absorbent gelling materials.
- Backsheet is moisture impervious, at least 1 mm thickness designed to protect clothing and linens.
- Topsheet resists moisture return to skin.
- Inner lining is made of soft, absorbent material.

(Pants should have a wetness indicator that clearly indicates degree of wetness.)

✓ **Underpads**

- Absorbency layer is within 1½ inches from the edge of the underpad.
- Manufactured with a waterproof backing material and withstands temperatures not to exceed 140° F.
- Covering or facing sheet is made with non-woven, porous materials having a high degree of permeability allowing fluids to pass through and into absorbent filler. Patient contact surface is soft and durable. Filler material is highly absorbent: fluff filler, with polymers, heavy weight fluff filler or equivalent.
- Four-ply, non-woven facing, sealed on all four sides.

✓ **Liners/Shields (Including pads and undergarments)**

- Product has channels to direct fluid throughout the absorbent area, and gathers to assist in controlling leakage, and/or is contoured to permit a more comfortable fit.
- Product has a waterproof backing to protect clothing and linens.
- Inner liner resists moisture return to skin.
- Absorbent core consists of cellulose fibers mixed with absorbent gelling materials.
- Undergarments may be belted or unbelted.
- Undergarments are to be contoured for good fit, with three elastic gathers per leg.
- Product has pressure sensitive tapes on reverse side to fasten to underwear.

Limitations:

- The monthly quantity limitation is a maximum allowance. The client is to receive only the amount medically necessary for one month.

- Disposable diapers or pants or rental of reusable diapers or pants are not allowed in combination with any other disposable diapers or pants or reuseable diapers or pants with the following exception:

  - ✓ Modifier "DY," to designate daytime only usage, may be used to allow a combination of diapers, pants, and liners. However, the quantity of the combined products is not to exceed the monthly limitation (300 for children/youth and 240 for adults).

- Undergarments are to be billed as liners/pads, not diapers or incontinent pants.

- Liners/pads will not be allowed in combination with any disposable diapers, pants or rental of re-useable diapers or pants with the following exception:

  - ✓ Modifier "DY," to designate daytime only usage, may be used to allow a combination of liners, diapers, and pants. However, the quantity of the combined products is not to exceed the monthly limitation (300 for children/youth and 240 for adults).

- Underpads are for use on client's bed for incontinence protection only.

- Diaper doublers require prior authorization. Also see expedited prior authorization criteria on pages E.4 and E.5.

- Any exception to these limitations requires prior authorization.

Procedure Code	Description	Maximum Allowable Effective 07/01/02

☞ **Billing provision limited to one (1) month's supply.**

UROLOGICAL SUPPLIES

A4214	Sterile saline or water, 30 cc vial. Included in nursing facility daily rate.	$1.47
A4310	Insertion tray without drainage bag and without catheter (accessories only). **Maximum of 120 per client, per month**. Included in nursing facility daily rate. ***Not allowed in combination with A4311, A4312, A4313, A4314, A4315, A4316, or A4354, K0281***. **Prior Authorization required on and after dates of service August 1, 2002.**	$7.64
A4311	Insertion tray without drainage bag with indwelling catheter, Foley type, two-way latex, with coating (Teflon, silicone, silicone elastomer, or hydrophilic, etc.). **Maximum of 3 allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with code A4310 or A4338, K0281***. **Prior Authorization required on and after dates of service August 1, 2002.**	$14.68
A4312	Insertion tray without drainage bag, with indwelling catheter, Foley type, two-way all silicone. **Maximum of 3 allowed per client per month.** Included in nursing facility daily rate. ***Not allowed in combination with code A4310 or A4344.*** **Prior Authorization required on and after dates of service August 1, 2002.**	$16.97
A4313	Insertion tray without drainage bag with indwelling catheter, Foley type, three-way for continuous irrigation. **Maximum of 3 allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with code A4310 or A4346, K0281.*** **Prior Authorization required on and after dates of service August 1, 2002.**	$16.97

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
A4314	Insertion tray with drainage bag, with indwelling catheter, Foley type, two-way latex, with coating (Teflon, silicone, silicone elastomer, or hydrophilic, etc.). **Maximum of 3 allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with code A4310, A4311, A4338, A4354, A4357, or K0280-K0281***. **Prior Authorization required on and after dates of service August 1, 2002.**	$25.01
A4315	Insertion tray with drainage bag, with indwelling catheter, Foley type, two-way all silicone. **Maximum of 3 allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with code A4310, A4312, A4344, A4354, A4357, or K0280-K0281.*** **Prior Authorization required on and after dates of service August 1, 2002.**	$26.10
A4316	Insertion tray with drainage bag with indwelling catheter, Foley type, three-way for continuous irrigation. **Maximum of 3 allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with code A4310, A4313, A4346, A4354, A4357, or K0280-K0281.*** **Prior Authorization required on and after August 1, 2002.**	$28.09
A4320	Irrigation tray with bulb or piston syringe, any purpose. **Maximum of 30 allowed per client per month**. Included in nursing facility daily rate. **Not *allowed in combination with code A4322, A4355*.**	$5.27
A4323	Sterile saline irrigation solution, 1000 ml. Included in nursing facility daily rate.	$8.68
A4326	Male external catheter specialty type (e.g., inflatable, faceplate, etc.), each. **Maximum of 60 allowed per client per month.** Included in nursing facility daily rate.	$10.67
A4330	Perianal fecal collection pouch with adhesive, each. Included in nursing facility daily rate.	$7.07

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
A4338	Indwelling catheter; Foley type, two-way latex, with coating (Teflon, silicone, silicone elastomer, or hydrophilic, etc.), each. **Maximum of 3 allowed per client per month**. Included in nursing facility daily rate.	$12.13
A4340	Indwelling catheter; specialty type (e.g., coude, mushroom, wing, etc.), each. **Maximum of 3 allowed per client per month**. Included in nursing facility daily rate.	$31.40
A4344	Indwelling catheter, Foley type, two-way, all silicone, each. **Maximum of 3 allowed per client, per month**. Included in nursing facility daily rate.	$15.85
A4346	Indwelling catheter, Foley type, three-way for continuous irrigation, each. **Maximum of 3 allowed per client, per month**. Included in nursing facility daily rate.	$16.47
4350A	Hydrophilic Intermittent Catheter (such as Lo-Fric), straight, each. See **Expedited Authorization criteria**. ***Not allowed in combination with any other catheter or insertion tray.***	$3.83
A4351	Intermittent urinary catheter; straight tip, each. **Maximum of 120 allowed per client per month.**	$1.79
A4352	Intermittent urinary catheter; coude (curved) tip with or without coating (Teflon, silicone, silicone elastomeric or hydrophilic, etc.), each. **Maximum of 120 allowed per client per month.**	$6.35
A4353	Urinary intermittent catheter with insertion supplies. **Maximum of 120 allowed per client per month**. **Included in nursing facility daily rate.** ***Not allowed in combination with A4310, A4351-A4352, 4350A.*** **Prior Authorization required on and after dates of service August 1, 2002.**	$6.92
A4354	Insertion tray with drainage bag but without catheter. **Maximum of 3 allowed per client per month**. ***Not allowed in combination with A4310, A4357, or K0280-K0281.*** **Prior Authorization required on and after dates of service August 1, 2002.**	$9.92

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
A4355	Irrigation tubing set for continuous bladder irrigation through a three-way indwelling Foley catheter. **Maximum of 30 allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with A4320, A4322.***	$8.81
A4356	External urethral clamp or compression device (not to be used for catheter clamp), each. **Maximum of two (2) allowed per client per year**. Included in nursing facility daily rate.	$38.36
A4357	Bedside drainage bag, day or night, with or without anti-reflux device, with or without tube, each. **Maximum of two (2) allowed per client per month.** Included in nursing facility daily rate. ***Not allowed in combination with code K0280, A4314-A4316 or A4354.***	$9.59
A4358	Urinary drainage bag, leg or abdomen, vinyl, with or without tube,with straps, each. **Maximum of two (2) allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with code A5113, A5114, or K0280.***	$6.38
A4359	Urinary suspensory without leg bag. **Maximum of two (2) allowed per client per month**. Included in nursing facility daily rate.	$29.74
A4402	Lubricant, per oz. Included in nursing facility daily rate. (For insertion of urinary catheters.)	$1.58
A4554	Disposable underpads for beds, all sizes (e.g., Chux's). **Maximum of 180 pieces allowed per client per month.** Included in nursing facility daily rate. ***Not allowed in combination with code 4521A (IP) or 4521A (RR*)**.	$0.40
A5102	Bedside drainage bottle, with or without tubing, rigid or expandable, each. **Maximum of two (2) allowed per client per 6 months**. Included in nursing facility daily rate.	$22.33
A5105	Urinary suspensory, with leg bag, with or without tube. **Maximum of two (2) allowed per client per month. Included in nursing facility daily rate.** ***Not allowed in combination with code A4358, A4359, A5112, A5113, A5114, or K0280***	$40.32

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
A5112	Urinary leg bag; latex. **Maximum of one (1) allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with code A5113 or A5114.***	$34.24
A5113	Leg strap; replacement only, latex, per set. Included in nursing facility daily rate. RP modifier required.	$4.65
A5114	Leg strap, foam or fabric, replacement only, per set. Included in nursing facility daily rate. RP modifier required.	$8.84
4521A-1P	Reusable large underpad for beds purchase. **Limit 42 per year.** Included in nursing facility daily rate. ***Not allowed in combination with code A4554 or 4521A (RR).***	$12.64
4521A-RR	Reusable large underpad for beds rental. **Limit 90 per month.** Included in nursing facility daily rate. ***Not allowed in combination with code A4554 or 4521A (IP).***	$0.45
4610A	Diapers, disposable, child's small, each. (3-18 years of age). **Maximum of 300 diapers purchased per client per month.** Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. ***Not allwed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.25
4611A	Diapers, disposable, child's medium, each. (3-18 years of age). **Maximum of 300 diapers purchased per client per month**. Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.32
4612A	Diapers, disposable, child's large, each. (3-18 years of age). **Maximum of 300 diapers purchased per client per month.** Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.40

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
4616A-1P	Diaper, cloth, reusable child's, any size, each. (age 3 and up). **Maximum of 48 diapers purchased per client per year**. Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. **Modifier required.**	$2.75
4616A-RR	Diapers, cloth, reusable child's, any size, each (age 3 and up). **Maximum of 300 diapers allowed per client per month**. Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. **Modifier required**. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.44
4617A	Diapers/briefs, disposable, youth's (3-18 years of age) small, each. **Maximum of 300 diapers purchased per client per month.** Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.67
4618A	Diapers/briefs, disposable, youth's (3-18 years of age) medium, each. **Maximum of 300 diapers purchased per client, per month**. Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.74
4619A	Diapers/briefs, disposable, youth's (3-18 years of age) large, each. **Maximum of 300 diapers purchased per client, per month.** Medical exceptions to maximum quantity or age limitation require prior approval. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.94

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
4620A	Diapers/briefs, disposable, adult's small, each. (age 19 and up). **Maximum of 240 diapers purchased per client, per month**. Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.67
4621A	Diaper Doublers, each (age 3 and up). Included in nursing facility daily rate. **See expedited prior authorization criteria on pages E.4 – E.5**.	$0.37
4625A	Diapers/briefs, disposable, adult's medium, each. (age 19 and up). **Maximum of 240 diapers purchased per client, per month**. Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.74
4630A	Diapers/briefs, disposable, adult's large, each. (age 19 and up). **Maximum of 240 diapers purchased per client, per month.** Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.94
4640A-1P	Diaper, cloth, reusable adult's, any size, each (age 3 and up). **Maximum of 36 diapers purchased per client, per year.** Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or rental reusable diaper or pant.***	$4.53
4640A-RR	Diapers, cloth, reusable, adult's, any size, each (age 3 and up). **Maximum of 240 diapers allowed per client, per month.** Medical exceptions to maximum quantity or age limitation requires prior approval. Included in nursing facility daily rate. **Modifier required.** ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.75

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
4790A	Small children's pull-up training pants for children (age 3 and up). **Maximum of 150 allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant unless modifier DY is used to designate daytime only usage.***	$0.52
4791A	Medium children's pull-up training pants for children (age 3 and up). **Maximum of 150 allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant unless modifier DY is used to designate daytime only usage.***	$0.61
4792A	Large children's pull-up training pants for children (age 3 and up). **Maximum of 150 allowed per client per month**. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant unless modifier DY is used to designate daytime only usage.***	$0.68
4795A-1P	Pant, reusable, each. **Maximum of 4 per client, per year** (age 3 and up). Included in nursing facility daily rate. **Modifier 1P required.**	$9.48
4795A-RR	Pant, reusable, each. **Maximum of 150 per client, per month** (age 3 and up). Included in nursing facility daily rate. **Modifier RR required.** ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant.***	$0.75
4796A	Pant liner/insert (pad) (including undergarments), any size, each (age 3 and up). **Maximum of 240 pieces allowed per client, per month**. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant unless modifier DY is used to designate daytime only usage.***	$0.66
4797A	Adult pull-ups, all sizes, each (age 6 and up). **Maximum of 150 pieces allowed per adult, per month. Maximum of 300 pieces allowed per child, per month**. Included in nursing facility daily rate. ***Not allowed in combination with any other disposable diaper or pant or rental reusable diaper or pant unless modifier DY is used to designate daytime only usage.***	$1.22

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
A4331	Extension drainage tubing, any type, any length, with connector/adapter, for use with urinary leg bag or urostomy pouch, each. ***Not to be used with Procedure Code A4358.*** Included in nursing facility daily rate.	$3.15
A4332	Lubricant, individual sterile packet, for insertion of urinary catheter, each. Included in nursing facility daily rate.	$0.12
A4324	Male external catheter, with adhesive coating, each. **Maximum of 60 allowed per client per month.**	$2.15
A4325	Male external catheter, with adhesive strip, each. **Maximum of 60 allowed per client per month.**	$1.78
BRACES, BELTS, AND SUPPORTIVE DEVICES		
A4490	Surgical stocking above knee length, each. **Maximum of two (2) pair allowed per client per 6 months**. (Enter 2 in the unit field for a pair.)	$22.74
A4495	Surgical stocking thigh length, each. **Maximum of two (2) pair allowed per client per 6 months**. (Enter 2 in the unit field for a pair.)	$36.76
A4500	Surgical stocking below knee length, each. **Maximum of two (2) pair allowed per client per 6 months**. (Enter 2 in the unit field for a pair.)	$22.74
A4510	Surgical stocking full length, each. (Pantyhose style) **Maximum of two (2) pair allowed per client per 6 months.**	$83.56
A4565	Slings. **Maximum of two (2) allowed per client per year.**	$6.21
A4570	Splint. **Maximum of one (1) allowed per client per year.**	$14.52
A4572	Rib belt. **Maximum of one (1) allowed per client per year**. Included in nursing facility daily rate.	$9.78
4512A	Custom vascular supports, each. **Maximum of two (2) allowed per client per 6 months.**	65%

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
4513A	Fitting fee for custom vascular supports. **Maximum of two (2) allowed per client per 6 months.**	$15.77
E0942	Cervical head harness/halter. **Maximum of one (1) allowed per client per year**. Included in nursing facility daily rate.	$19.75
E0943	Cervical pillow. **Maximum of one (1) allowed per client per year**. Included in nursing facility daily rate.	$27.53
E0944	Pelvic belt/harness/boot. **Maximum of one (1) allowed per client per year**. Included in nursing facility daily rate.	$42.46
E0945	Extremity belt/harness. **Maximum of one (1) allowed per client per year.** Included in nursing facility daily rate.	$44.10
DECUBITUS CARE PRODUCTS		
E0188	Synthetic sheepskin pad. **Maximum of one (1) allowed per client per year.** Included in nursing facility daily rate.	$26.30
E0189	Lambswool sheepskin pad. **Maximum of one (1) allowed per client per year.** Included in nursing facility daily rate.	$43.95
E0191	Heel or elbow protector, each. **Maximum of four (4) allowed per client per year**. Included in nursing facility daily rate.	$8.45
TRANSCUTANEOUS ELECTRICAL NERVE STIMULATOR (TENS) SUPPLIES		
A4558	Conductive paste or gel.	$5.42
A4595	TENS supplies, 2 lead, per month (includes electrodes (any type), conductive paste or gel, tape or other adhesive, adhesive remover, skin prep materials, batteries (9 volt or AA, single use or rechargeable), and a battery charger (if using rechargeable batteries). 2 per month allowed with patient-owned 4-lead TENS unit.	$28.67

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
A4630	Replacement batteries for medically necessary transcutaneous electrical nerve stimulator (TENS) owned by patient.	$6.22
0116E	TENS tape patches for use with carbon rubber electrodes only, each. PURCHASE ONLY. ***Not allowed in combination with code A4595.***	$0.10
0118E	TENS equipment/supplies not otherwise classified. (Note: this code is not to be used for items such as skin wipes/creams, etc.) **Prior Authorization required.**	B.R.
0119E	TENS reusable electrodes, self-adhering; up to 2.5" round or 2" x 5" rectangular, carbon rubber electrodes, each. PURCHASE ONLY.	$3.20
0121E	TENS reusable electrodes, self-adhering, 2" x 6" or larger, each. PURCHASE ONLY.	$5.69
0123E	TENS carbon rubber use/disposable electrodes, each. PURCHASE ONLY.	$0.60
0124E	Lead wires, TENS unit, 4 lead, each. PURCHASE ONLY.	$18.08
0126E	TENS stand alone replacement battery charger, each. PURCHASE ONLY. ***Not allowed in combination with code A4595.***	$13.65
MISCELLANEOUS SUPPLIES		
0172A	Lice comb, such as LiceOut,™ LeisMeister,™ or combs of equivalent quality and effectiveness. **Maximum of one (1) allowed, per client, per year.** Included in nursing facility daily rate.	$13.43
0173A	Non-toxic gel such as LiceOut™ for use with lice combs, per 8 oz. bottle. **Maximum of one (1) bottle allowed per client per year**. Included in nursing facility daily rate.	$11.98
4460A	Unna flex bandage (elastic unnaboot, each)	$7.25

Procedure Code	Description	Maximum Allowable Effective 07/01/02
	☞ **Billing provision limited to one (1) month's supply.**	
4529A	Eye patch, (adhesive), wound cover per box of 20. **Maximum of one (1) box allowed per client per month.** Included in nursing facility daily rate.	$5.95
4530A	Eye patch with elastic or tied band or adhesive to be attached to an eyeglass lens, each. **Maximum of one (1) allowed per client per month**. Included in nursing facility daily rate.	$2.51
4555A	Gloves, disposable, non-sterile, each. Included in nursing facility daily rate.	$0.11
4560A	Gloves, disposable, sterile, per pair. Included in nursing facility daily rate.	$0.77
4570A	Other medical supplies not listed. **Requires prior authorization**.	65%
4580A	"Sharps" disposal container for home use, up to one gallon size, each. **Limit two per month**. Included in nursing facility daily rate.	$3.85
4991A	Bilirubin light therapy supplies. Payable only when provided with prior authorized bilirubin light. **Maximum of 5 days supply allowed**.	$2.19/day
0936E	Continuous passive motion softgoods kit. **Maximum of one (1) allowed with rental of CPM machine.**	$36.66

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Billing

What is the time limit for billing? [Refer to WAC 388-502-0150]

MAA requires providers to submit an initial claim, be assigned an internal control number (ICN), and adjust all claims in a timely manner. MAA has two timeliness standards for: 1) initial claims; and 2) resubmitted claims.

- **Initial Claims**

  ✓ MAA requires providers to obtain an ICN for an **initial claim** within 365 days from any of the following:

  - The date the provider furnishes the service to the eligible client;
  - The date a final fair hearing decision is entered that impacts the particular claim;
  - The date a court orders MAA to cover the services; or
  - The date DSHS certifies a client eligible under delayed[1] certification criteria.

  ✓ MAA may grant exceptions to the 365 day time limit for **initial claims** when billing delays are caused by either of the following:

  - DSHS certification of a client for a retroactive[2] period; or
  - The provider proves to MAA's satisfaction that there are extenuating circumstances.

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[1] **Delayed Certification -** According to WAC 388-500-0005, delayed certification means department approval of a person's eligibility for a covered service made after the established application processing time limits. If, due to delayed certification, the client becomes eligible for a covered service that has already been provided, **the provider must not bill**, demand, collect, or accept payment from the client or anyone on the client's behalf for the service; and **must promptly refund** the total payment received from the client or anyone acting on the client's behalf and then bill MAA for the service.

Eligibility Established After Date of Service but Within the Same Month - If the client becomes eligible for a covered service that has already been provided because the client applied to the department for medical services later in the same month the service was provided (and is made eligible from the first day of the month), **the provider must not bill**, demand, collect, or accept payment from the client or anyone acting on the client's behalf for the service; and **must promptly refund** the total payment received from the client or anyone acting on the client's behalf and then bill MAA for the service.

[2] **Retroactive Certification -** According to WAC 388-500-0005, retroactive period means the three calendar months before the month of application (month in which client applied). If, due to retroactive certification, the client becomes eligible for a covered service that has already been provided, **the provider must not bill**, demand, collect, or accept payment from the client or anyone acting on the client's behalf for any unpaid charges for the service; **and may refund** any payment already received from the client or anyone acting on the client's behalf, and after refunding the payment, the provider may bill MAA for the service.

- **Resubmitted Claims**

  Providers may **resubmit, modify, or adjust** any timely initial claim, except prescription drug claims, for a period of 36 months from the date of service. Prescription drug claims must be resubmitted, modified, or adjusted within 15 months from the date of service.

  ☞ **Note:** MAA does not accept any claim for resubmission, modification, or adjustment after the time period listed above.

- The time periods do not apply to overpayments that the provider must refund to DSHS. After the time periods, a provider may not refund overpayments to MAA by claim adjustment. The provider must refund overpayments to MAA by a negotiable financial instrument such as a bank check.

- The provider, or any agent of the provider, must not bill a client or a client's estate when:

  ✓ The provider fails to meet these listed requirements; and
  ✓ MAA does not pay the claim.

What fee should I bill MAA for eligible clients?

Bill MAA your usual and customary fee**.**

☞ **Exception:** If billing Medicare Part B crossover claims, bill the amount submitted to Medicare.

How do I bill for services provided to Primary Care Case Management (PCCM) clients?

When billing for services provided to PCCM clients:

- Enter the referring physician or PCCM name in field 17 on the HCFA-1500 claim form; and
- Enter the seven-digit, MAA-assigned identification number of the PCCM who referred the client for the service(s). If the client is enrolled with a PCCM and the PCCM referral number is not in field 17a when you bill MAA, the claim will be denied.

How do I bill for clients who are eligible for Medicare and Medicaid?

If a client is eligible for both Medicare and Medicaid (otherwise known as "dually-eligible"), **you must first submit a claim to Medicare and accept assignment within Medicare's time limitations**. MAA may make an additional payment after Medicare reimburses you.

- If Medicare pays the claim, the provider must bill MAA within six months of the date Medicare processes the claim.
- If Medicare denies payment of the claim, MAA requires the provider to meet MAA's initial 365-day requirement for initial claim (see page H.1).
- Codes billed to MAA must match codes billed to Medicare when billed as a Medicare Part B crossover claim.

Medicare Part B

Benefits covered under Part B include: **Physician, outpatient hospital services, home health, durable medical equipment, and other medical services and supplies** not covered under Part A.

When the words *"This information is being sent to either a private insurer or Medicaid fiscal agent,"* appear on your Medicare remittance notice, it means that your claim has been forwarded to MAA or a private insurer for deductible and/or coinsurance processing.

If you have received a payment or denial from Medicare, but it does not appear on your MAA Remittance and Status Report (RA) within 45 days from Medicare's statement date, you should bill MAA directly.

- If Medicare has made payment, and there is a balance due from MAA, you must submit a HCFA-1500 claim form (with the "XO" indicator in field 19). Bill only those lines Medicare paid. Do not submit paid lines with denied lines. This could cause a delay in payment or a denial.

- If Medicare denies services, but MAA covers them, you must bill on a HCFA-1500 claim form (without the "XO" indicator in field 19). Bill only those lines Medicare denied. Do not submit denied lines with paid lines. This could cause a delay in payment or a denial.

- If Medicare denies a service that requires prior authorization by MAA, MAA will waive the prior authorization requirement but will still require authorization. Authorization or denial of your request will be based upon medical necessity.

☞ **Note:**

- ✓ Medicare/Medicaid billing claims must be received by MAA within six (6) months of the Medicare EOMB paid date.
- ✓ A Medicare Remittance Notice or EOMB must be attached to each claim.

Payment Methodology – Part B

- MMIS compares MAA's allowed amount to Medicare's allowed amount and selects the lesser of the two. (If there is no MAA allowed amount, we use Medicare's allowed amount.)

- Medicare's payment is deducted from the amount selected above.

- If there is *no* balance due, the claim is denied because Medicare's payment exceeds MAA's allowable.

- If there *is* a balance due, payment is made towards the deductible and/or coinsurance up to MAA's maximum allowable.

MAA cannot make direct payments to clients to cover the deductible and/or coinsurance amount of Part B Medicare. MAA *can* pay these costs to the provider on behalf of the client when:

1) The provider accepts assignment; and

2) The total combined reimbursement to the provider from Medicare and Medicaid does not exceed Medicare or Medicaid's allowed amount, whichever is less.

Third-Party Liability

You must bill the insurance carrier(s) indicated on the client's Medical Identification card. An insurance carrier's time limit for claim submissions may be different from MAA's. It is your responsibility to meet the insurance carrier's requirements relating to billing time limits, as well as MAA's, prior to any payment by MAA.

You must meet MAA's 365-day billing time limit even if you haven't received notification of action from the insurance carrier. If your claim is denied due to any existing third-party liability, refer to the corresponding MAA Remittance and Status Report for insurance information appropriate for the date of service.

If you receive an insurance payment and the carrier pays you less than the maximum amount allowed by MAA, or if you have reason to believe that MAA may make an additional payment:

- Submit a completed claim form to MAA;
- Attach the insurance carrier's statement or EOB;
- If rebilling, also attach a copy of the MAA Remittance and Status Report showing the previous denial; or
- If you are rebilling electronically, list the claim number (ICN) of the previous denial in the *Comments* field of the Electronic Media Claim (EMC).

Third-party carrier codes are available on MAA's website at http://maa.dshs.wa.gov, downloadable files link, or by calling the Coordination of Benefits Section at 1-800-562-6136.

What records must be kept? [Refer to WAC 388-502-0020]

Enrolled providers must:

- Keep legible, accurate, and complete charts and records to justify the services provided to each client, including, but not limited to:

  - ✓ Patient's name and date of birth;
  - ✓ Dates of service(s);
  - ✓ Name and title of person performing the service, if other than the billing practitioner;
  - ✓ Chief complaint or reason for each visit;
  - ✓ Pertinent medical history;
  - ✓ Pertinent findings on examination;
  - ✓ Medications, equipment, and/or supplies prescribed or provided;
  - ✓ Description of treatment (when applicable);
  - ✓ Recommendations for additional treatments, procedures, or consultations;
  - ✓ X-rays, tests, and results;
  - ✓ Plan of treatment and/or care, and outcome; and
  - ✓ Specific claims and payments received for services.

  ☞ **Note:** In addition to the above list, keep any specifically required forms for the provision of DME.

- Assure charts are authenticated by the person who gave the order, provided the care, or performed the observation, examination, assessment, treatment or other service to which the entry pertains.

- Make charts and records available to DSHS, its contractors, and the US Department of Health and Human Services, upon their request, for at least six years from the date of service or more if required by federal or state law or regulation.

A provider may contact MAA with questions regarding its programs. However, MAA's response is based solely on the information provided to MAA's representative at the time of inquiry, and in no way exempts a provider from following the laws and rules that govern MAA's programs.
[Refer to WAC 388-502-0020 (2)]

How to Complete the HCFA-1500 Claim Form

The HCFA-1500 (U2) (12-90) (Health Insurance Claim Form) is a universal claim form used by many agencies nationwide; a number of the fields on the form do not apply when billing the Medical Assistance Administration (MAA). Some field titles may not reflect their usage for this claim type. The numbered boxes on the claim form are referred to as fields.

Important!

General Guidelines:

- **Use only the original preprinted red and white HCFA-1500 claim forms** (version 12/90 or later, preferably on 20# paper). This form is designed specifically for optical character recognition (OCR) systems. The scanner cannot read black and white (copied, carbon, or laser-printer generated) HCFA-1500 claim forms.

  If you need preprinted red and white HCFA-1500 claim forms, **call 1-800-562-6188.**

- **Do not use red ink pens, highlighters, "post-it notes," stickers, or correctional tape or fluid** anywhere on the claim form or backup documentation. The red ink and/or highlighter will not be picked up in the scanning process. Vital data will not be recognized. Do not write or use stamps or stickers that say, "REBILL," "TRACER," or "SECOND SUBMISSION" on claim form.

- **Use standard typewritten fonts** that are 10 c.p.i (characters per inch).
  Do not mix character fonts on the same claim form. Do not use italics or script.

- **Use upper case** (capital letters) for all alpha characters.

- **Use black** printer ribbon, ink-jet, or laser printer cartridges. Make sure ink is not too light or faded.

- **Ensure all the claim information is entirely contained within the proper field** on the claim form and on the same horizontal plane. Misaligned data will delay processing and may even be missed.

- **Place only six detail lines on each claim form**. MAA does not accept "continued" claim forms. If more than six detail lines are needed, use additional claim forms.

- **Show the total amount for each claim form separately**. Do not indicate the entire total (for all claims) on the last claim form; **total each claim form**.

Field Description/Instructions

1a. **Insured's I.D. No.**: Required. Enter the MAA Patient (client) Identification Code (PIC). This information is obtained from the client's current monthly Medical Identification card and consists of the client's:

a) First and middle initials (a dash [-] *must* be used if the middle initial is not available).
b) Six-digit birthdate, consisting of *numerals only* (MMDDYY).
c) First five letters of the last name. If there are fewer than five letters in the last name, leave spaces for the remainder before adding the tie breaker.
d) An alpha or numeric character (tie breaker).

For example:

1. Mary C. Johnson's PIC looks like this: MC010667JOHNSB.
2. John Lee's PIC needs two spaces to make up the last name, does not have a middle initial and looks like this: J-100257LEE B.
3. A PIC for Mary C. Johnson's newborn baby would look like this: MC010667JOHNSB and would show a **B** indicator in *field 19.*

2. **Patient's Name**: Required. Enter the last name, first name, and middle initial of the MAA client (the receiver of the services for which you are billing).

3. **Patient's Birthdate**: Required. Enter the birthdate of the MAA client.

4. **Insured's Name (Last Name, First Name, Middle Initial)**: When applicable. If the client has health insurance through employment or another source (e.g., private insurance, Federal Health Insurance Benefits, CHAMPUS, or CHAMPVA), list the name of the insured here. Enter the name of the insured except when the insured and the client are the same - then the word *Same* may be entered.

5. **Patient's Address**: Required. Enter the address of the MAA client who has received the services you are billing for (the person whose name is in *field 2*.)

9. **Other Insured's Name**: Secondary insurance. When applicable, enter the last name, first name, and middle initial of the insured. If the client has insurance secondary to the insurance listed in *field 11*, enter it here.

9a. Enter the other insured's policy or group number *and* his/her Social Security Number.

9b Enter the other insured's date of birth.

9c. Enter the other insured's employer's name or school name.

9d. Enter the insurance plan name or the program name (e.g., the insured's health maintenance organization, private supplementary insurance).

Please note: DSHS, Welfare, Provider Services, Healthy Kids, First Steps, and Medicare, etc., are inappropriate entries for this field.

10. **Is Patient's Condition Related To**: Required. Check *yes* or *no* to indicate whether employment, auto accident or other accident involvement applies to one or more of the services described in *field 24*. ***Indicate the name of the coverage source in field 10d*** (L&I, name of insurance company, etc.).

11. **Insured's Policy Group or FECA (Federal Employees Compensation Act) Number**: Primary insurance. When applicable. This information applies to the insured person listed in *field 4*. Enter the insured's policy and/or group number and his/her social security number. The data in this field will indicate that the client has other insurance coverage and MAA pays as payor of last resort.

11a. Insured's Date of Birth: Primary insurance. When applicable, enter the insured's birthdate, if different from *field 3*.

11b. Employer's Name or School Name: Primary insurance. When applicable, enter the insured's employer's name or school name.

11c. Insurance Plan Name or Program Name: Primary insurance. When applicable, show the insurance plan or program name to identify the primary insurance involved. *(Note: This may or may not be associated with a group plan.)*

11d. Is There Another Health Benefit Plan?: Required if the client has secondary insurance. Indicate *yes* or *no*. If yes, you should have completed *fields 9a.-d*. If the client has insurance, and even if you know the insurance will not cover the service you are billing, you must check *yes*. If **11d.** is left blank, the claim may be processed and denied in error.

17. Name of Referring Physician or Other Source: When applicable, enter the referring physician or Primary Care Case Manager name.

17a. I.D. Number of Referring Physician: When applicable, 1) enter the seven-digit, MAA-assigned identification number of the provider who *referred or ordered* the medical service; OR 2) when the Primary Care Case Manager (PCCM) referred the service, enter his/her seven-digit identification number here. If the client is enrolled in a PCCM plan and the PCCM referral number is not in this field when you bill MAA, the claim will be denied.

19. Reserved For Local Use: When applicable, enter indicator **B** to indicate *Baby on Parent's PIC*. Please specify *twin A or B, triplet A, B, or C* here.

21. Diagnosis or Nature of Illness or Injury: When applicable, enter the appropriate diagnosis code(s) in areas 1, 2, 3, and 4. A valid ICD-9-CM code will be required. MAA no longer allows the use of an unspecified/ dummy diagnosis code such as V58.9.

22. **Medicaid Resubmission**: When applicable. If the billing is resubmitted beyond the 365-day billing time limit, you must enter the ICN to verify that your claim was originally submitted within the time limit. (The ICN number is the *claim number* listed on the Remittance and Status Report.)

23. **Prior Authorization/EPA Number**: When applicable. If the service or equipment you are billing for requires authorization, enter the nine-digit number assigned to you. Use only one authorization number per claim.

24. **Enter only one (1) procedure code per detail line (fields 24A - 24K). If you need to bill more than six (6) lines per claim, please use an additional HCFA-1500 claim form**.

MAA does not accept "continued" claim forms. Each claim form must be totaled separately.

24A. **Date(s) of Service**: Required. Enter the "from" and "to" dates using all six digits for each date. Enter the month, day, and year of service numerically (e.g., November 4, 2002 = 110402). **Do not use slashes, dashes, or hyphens to separate month, day, year.**

24B. **Place of Service**: Required. These are the only appropriate code(s) for this billing instruction:

Code Number	To Be Used For
4	Client's residence
7	Nursing facility (formerly ICF)
8	Nursing facility (formerly SNF)
9	Other

24C. **Type of Service**: Required. Enter a **9**.

24D. **Procedures, Services or Supplies HCPCS**: Required. Enter the appropriate Centers for Medicare and Medicaid (CMS) (formerly known as HCFA) Common Procedure Coding System (HCPCS) or state-unique procedure code for the services being billed. **MODIFIER:** When appropriate enter a modifier.

24E. **Diagnosis Code**: Required. Enter the ICD-9-CM diagnosis code related to the procedure or service being billed (for each item listed in 24D). A diagnosis code is required for each service or line billed. Enter the code exactly as shown in ICD-9-CM. A valid ICD-9-CM code is required. MAA no longer allows the use of an unspecified/dummy diagnosis code su

24F. **$ Charges**: Required. Enter your usual and customary charge for the service performed. If more than one unit is being billed, the charge shown must be for the total of the units billed. Do not include dollar signs or decimals in this field. Do not add sales tax. Sales tax is automatically calculated by the system and included with your remittance amount.

24G. **Days or Units**: Required. Enter the total number of days or units (up to 999) for each line. These figures must be whole units.

25. **Federal Tax I.D. Number: Leave this field blank.**

26. **Your Patient's Account No.**: Not required. Enter an alphanumeric ID number, i.e., a medical record number or patient account number. This number will be printed on your Remittance and Status Report under the heading *Patient Account Number*.

28. **Total Charge**: Required. Enter the sum of your charges. Do not use dollar signs or decimals in this field.

MAA does not accept "continued" claim forms. Each claim form must be totaled separately.

29. **Amount Paid**: If you receive an insurance payment or client-paid amount, show the amount here, and attach a copy of the insurance EOB. If payment is received from source(s) other than insurance, specify the source in *field 10d*. Do not use dollar signs or decimals in this field or put Medicare payment here.

30. **Balance Due**: Required. Enter balance due. Enter total charges minus any amount(s) in *field 29*. Do not use dollar signs or decimals in this field.

33. **Physician's, Supplier's Billing Name, Address, Zip Code and Phone #**: Required. Put the *Name, Address,* and *Phone #* on all claim forms.

P.I.N. #: Required. Enter the individual provider number assigned to you by MAA.

PLEASE DO NOT STAPLE IN THIS AREA

[redacted]

SAMPLE

APPROVED OMB-0938-0008

PICA

HEALTH INSURANCE CLAIM FORM

PICA

CARRIER

1. MEDICARE ☐ (Medicare #) MEDICAID ☒ (Medicaid #) CHAMPUS ☐ (Sponsor's SSN) CHAMPVA ☐ (VA File #) GROUP HEALTH PLAN ☐ (SSN or ID) FECA BLK LUNG ☐ (SSN) OTHER ☐ (ID)

1a. INSURED'S I.D. NUMBER (FOR PROGRAM IN ITEM 1): AE 071342 ALLEN A

2. PATIENT'S NAME (Last Name, First Name, Middle Initial): ALLEN, ALLON E

3. PATIENT'S BIRTH DATE MM DD YY: 07 13 42 SEX M ☒ F ☐

4. INSURED'S NAME (Last Name, First Name, Middle Initial):

5. PATIENT'S ADDRESS (No., Street): 606 CELERY AVENUE

6. PATIENT RELATIONSHIP TO INSURED: Self ☐ Spouse ☐ Child ☐ Other ☐

7. INSURED'S ADDRESS (No., Street):

CITY: ANYTOWN STATE: WA

8. PATIENT STATUS: Single ☐ Married ☐ Other ☐

CITY: STATE:

ZIP CODE: 98000 TELEPHONE (Include Area Code): ( )

Employed ☐ Full-Time Student ☐ Part-Time Student ☐

ZIP CODE: TELEPHONE (INCLUDE AREA CODE): ( )

9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial):

10. IS PATIENT'S CONDITION RELATED TO:

11. INSURED'S POLICY GROUP OR FECA NUMBER:

a. OTHER INSURED'S POLICY OR GROUP NUMBER:

a. EMPLOYMENT? (CURRENT OR PREVIOUS) YES ☐ NO ☒

a. INSURED'S DATE OF BIRTH MM DD YY: SEX M ☐ F ☐

b. OTHER INSURED'S DATE OF BIRTH MM DD YY: SEX M ☐ F ☐

b. AUTO ACCIDENT? YES ☐ NO ☒ PLACE (State):

b. EMPLOYER'S NAME OR SCHOOL NAME:

c. EMPLOYER'S NAME OR SCHOOL NAME:

c. OTHER ACCIDENT? YES ☐ NO ☒

c. INSURANCE PLAN NAME OR PROGRAM NAME:

d. INSURANCE PLAN NAME OR PROGRAM NAME:

10d. RESERVED FOR LOCAL USE

d. IS THERE ANOTHER HEALTH BENEFIT PLAN? YES ☐ NO ☐ *If yes*, return to and complete item 9 a-d.

READ BACK OF FORM BEFORE COMPLETING & SIGNING THIS FORM.

12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below.

SIGNED _____ DATE _____

13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for services described below.

SIGNED _____

PATIENT AND INSURED INFORMATION

14. DATE OF CURRENT: MM DD YY ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY(LMP)

15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS. GIVE FIRST DATE MM DD YY

16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION MM DD YY FROM TO MM DD YY

17. NAME OF REFERRING PHYSICIAN OR OTHER SOURCE: DR MAYTOWN

17a. I.D. NUMBER OF REFERRING PHYSICIAN: 8103384

18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES MM DD YY FROM TO MM DD YY

19. RESERVED FOR LOCAL USE

20. OUTSIDE LAB? YES ☐ NO ☐ $ CHARGES

21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. (RELATE ITEMS 1,2,3 OR 4 TO ITEM 24E BY LINE)

1. 344 0 3. ____ . __

2. 788 3 4. ____ . __

22. MEDICAID RESUBMISSION CODE: ORIGINAL REF. NO.:

23. PRIOR AUTHORIZATION NUMBER:

24. A DATE(S) OF SERVICE From MM	DD	YY	To MM	DD	YY	B Place of Service	C Type of Service	D PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS	MODIFIER	E DIAGNOSIS CODE	F $ CHARGES	G DAYS OR UNITS	H EPSDT Family Plan	I EMG	J COB	K RESERVED FOR LOCAL USE
1	01	31	02	01	31	02	4	9	A4375		788.3	1884	1				
2																	
3																	
4																	
5																	
6																	

25. FEDERAL TAX I.D. NUMBER SSN ☐ EIN ☐

26. PATIENT'S ACCOUNT NO.:

27. ACCEPT ASSIGNMENT? (For govt. claims, see back) YES ☐ NO ☒

28. $ TOTAL CHARGE: 1884

29. $ AMOUNT PAID: 0

30. $ BALANCE DUE: 1884

31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.)

SIGNED DATE

32. NAME AND ADDRESS OF FACILITY WHERE SERVICES WERE RENDERED (If other than home or office)

4/26/01

33. PHYSICIAN'S, SUPPLIER'S BILLING NAME, ADDRESS, ZIP CODE & PHONE #

ANYTOWN MEDICAL SUPPLY
730 12TH SE, WA 98000
360-555-0909

PIN# 6011845 GRP#

PHYSICIAN OR SUPPLIER INFORMATION

(APPROVED BY AMA COUNCIL ON MEDICAL SERVICE 8/88) ***PLEASE PRINT OR TYPE*** FORM HCFA-1500 (12-90), FORM RRB-1500, FORM OWCP-1500

Common Questions Regarding Medicare Part B/ Medicaid Crossover Claims

Q: Why do I have to mark "XO," in box 19 on crossover claim?

A: The "XO" allows our mailroom staff to identify crossover claims easily, ensuring accurate processing for payment.

Q: What fields do I use for HCFA-1500 Medicare information?

A:

In Field:	**Please Enter:**
19	an "XO"
24K	Medicare's allowed charges
29	Medicare's total deductible
30	Medicare's total payment
32	Medicare's EOMB process date, and the third-party liability amount

Q: When I bill Medicare denied lines to MAA, why is the claim denied?

A: Your bill is not a crossover when Medicare denies your claim or if you are billing for Medicare-denied lines. The Medicare EOMB must be attached to the claim. Do not indicate "XO."

Q: How do my claims reach Medicaid after I've sent them to Medicare?

A: After Medicare has processed your claim, and if Medicare has allowed the services, in most cases Medicare will forward the claim to MAA for any supplemental Medicaid payment. When the remarks code is, *"MA07-The claim information has also been forwarded to Medicaid for review*," it means that your claim has been forwarded to MAA.

Q: What if my claim(s) does not appear on the Remittance Advice and Status Report?

A: After Medicare has processed your claim, and if Medicare has allowed the services, in most cases Medicare will forward the claim to MAA for any supplemental Medicaid payment. When the remarks code is, "MA07-The claim information has also been forwarded to Medicaid for review, " it means that your claim has been forwarded to MAA.

If **Medicare has paid** and the Medicare crossover claim does not appear on the MAA Remittance Advice and Status Report (RA) within 45 days of the Medicare statement date, you should bill MAA the *paid lines* on the HCFA-1500 claim form **with** an "XO" in box 19.

If **Medicare denies** a service, bill MAA the *denied lines*, using the HCFA-1500 claim form **without** an "XO" on the claim.

REMEMBER! Attach a copy of Medicare's EOMB. You must submit your claim to MAA within six months of the Medicare statement date if Medicare has **paid** or 365 days from date of service if Medicare has **denied**.

Note: Claims billed to MAA with payment by Medicare must be submitted with the same procedure code used to bill Medicare.

How to Complete the HCFA-1500 Claim Form for Medicare Part B/Medicaid Crossovers

The HCFA-1500 (U2) (12-90) (Health Insurance Claim Form) is a universal claim form used by many agencies nationwide; a number of the fields on the form do not apply when billing the Medical Assistance Administration (MAA). Some field titles may not reflect their usage for this claim type. The numbered boxes on the claim form are referred to as fields.

Important!

General Guidelines:

- **Use only the original preprinted red and white HCFA-1500 claim forms** (version 12/90 or later, preferably on 20# paper). This form is designed specifically for optical character recognition (OCR) systems. The scanner cannot read black and white (copied, carbon, or laser-printer generated) HCFA-1500 claim forms.

  If you need preprinted red and white HCFA-1500 claim forms, **call 1-800-562-6188.**

- **Do not use red ink pens, highlighters, "post-it notes," stickers**, **or correction tape or fluid** anywhere on the claim form or backup documentation. The red ink and/or highlighter will not be picked up in the scanning process. Vital data will not be recognized. Do not write or use stamps or stickers that say, "REBILL," "TRACER," or "SECOND SUBMISSION" on claim form.

- **Use standard typewritten fonts** that are 10 c.p.i (characters per inch).
  Do not mix character fonts on the same claim form. Do not use italics or script.

- **Use upper case** (capital letters) for all alpha characters.

- **Use black** printer ribbon, ink-jet, or laser printer cartridges. Make sure ink is not too light or faded.

- **Ensure all the claim information is entirely contained within the proper field** on the claim form and on the same horizontal plane. Misaligned data will delay processing and may even be missed.

- **Place only six detail lines on each claim form**. MAA does not accept "continued" claim forms. If more than six detail lines are needed, use additional claim forms.

- **Show the total amount for each claim form separately**. Do not indicate the entire total (for all claims) on the last claim form; **total each claim form**.

The HCFA-1500 claim form, used for Medicare/Medicaid Benefits Coordination, cannot be billed electronically.

FIELD DESCRIPTION

1a. **Insured's I.D. No.**: Required. Enter the MAA Patient Identification Code (PIC), not the insured's Medicare number. This information is obtained from the client's current monthly Medical Identification card and consists of the client's:

- First and middle initials (a dash [-] *must* be used if the middle initial is not available).
- Six-digit birthdate, consisting of *numerals only* (MMDDYY).
- First five letters of the last name. If there are fewer than five letters in the last name, leave spaces for the remainder before adding the tiebreaker.
- An alpha or numeric character (tiebreaker).

For example:

- ✓ Mary C. Johnson's PIC looks like this: MC010633JOHNSB.
- ✓ John Lee's PIC needs two spaces to make up the last name, does not have a middle initial and looks like this: J-100226LEE B.

2. **Patient's Name**: Required. Enter the last name, first name, and middle initial of the MAA client (the receiver of the services for which you are billing).

3. **Patient's Birthdate**: Required. Enter the birthdate of the MAA client.

4. **Insured's Name (Last Name, First Name, Middle Initial)**: When applicable. If the client has health insurance through employment or another source (e.g., private insurance, Federal Health Insurance Benefits, CHAMPUS, or CHAMPVA), list the name of the insured here. Enter the name of the insured except when the insured and the client are the same - then the word *Same* may be entered.

5. **Patient's Address**: Required. Enter the address of the MAA client who has received the services you are billing for (the person whose name is in *field 2*).

9. **Other Insured's Name**: Secondary insurance. When applicable, enter the last name, first name, and middle initial of the insured. If the client has insurance secondary to the insurance listed in *field 11*, enter it here.

9a. Enter the other insured's policy or group number *and* his/her Social Security Number.

9b. Enter the other insured's date of birth.

9c. Enter the other insured's employer's name or school name.

9d. Enter the insurance plan name or the program name (e.g., the insured's health maintenance organization, or private supplementary insurance).

Please note: DSHS, Welfare, Provider Services, Healthy Kids, First Steps, Medicare, Indian Health, PCCM, Healthy Options, PCOP, etc., are inappropriate entries for this field.

10. **Is Patient's Condition Related To**: Required. Check *yes* or *no* to indicate whether employment, auto accident or other accident involvement applies to one or more of the services described in *field 24*. ***Indicate the name of the coverage source in field 10d*** (L&I, name of insurance company, etc.).

11. **Insured's Policy Group or FECA (Federal Employees Compensation Act) Number**: Primary insurance. When applicable. This information applies to the insured person listed in *field 4*. Enter the insured's policy and/or group number and his/her social security number. The data in this field will indicate that the client has other insurance coverage and MAA pays as payor of last resort.

11a. **Insured's Date of Birth**: Primary insurance. When applicable, enter the insured's birthdate, if different from *field 3*.

11b. **Employer's Name or School Name**: Primary insurance. When applicable, enter the insured's employer's name or school name.

11c. **Insurance Plan Name or Program Name**: Primary insurance. When applicable, show the insurance plan or program name to identify the primary insurance involved. *(Note: This may or may not be associated with a group plan.)*

11d. **Is There Another Health Benefit Plan?:** Required if the client has secondary insurance. Indicate *yes* or *no*. If yes, you should have completed *fields 9a.-d*. If the client has insurance, and even if you know the insurance will not cover the service you are billing, you must check *yes*. **If 11d. is left blank, the claim may be processed and denied in error.**

19. **Reserved For Local Use - Required. When Medicare allows services, enter *XO* to indicate this is a crossover claim.**

22. **Medicaid Resubmission**: When applicable. If this billing is being resubmitted more than six (6) months from Medicare's paid date, enter the Internal Control Number (ICN) that verifies that your claim was originally submitted within the time limit. (The ICN number is the *claim number* listed on the Remittance and Status Report.) Also enter the three-digit denial Explanation of Benefits (EOB).

24. **Enter only one (1) procedure code per detail line (fields 24A - 24K). If you need to bill more than six (6) lines per claim, please use an additional HCFA-1500 claim form**.

24A. **Date(s) of Service**: Required. Enter the "from" and "to" dates using all six digits for each date. Enter the month, day, and year of service numerically (e.g., February 4, 2002 = 020402). **Do not use slashes, dashes, or hyphens to separate month, day, or year (MMDDYY).**

24B. **Place of Service**: Required. These are the only appropriate code(s) for this billing instruction:

Code Number	To Be Used For
4	Client's residence
7	Nursing facility (formerly ICF)
8	Nursing facility (formerly SNF)
9	Other

24C. **Type of Service**: Required. Enter a **9**.

24D. **Procedures, Services or Supplies HCPCS**: Required. Enter the appropriate Centers for Medicare and Medicaid (CMS) (formerly known as HCFA) Common Procedure Coding System (HCPCS) procedure code for the services being billed.
MODIFIER: When appropriate enter a modifier.

24E. **Diagnosis Code**: Enter appropriate diagnosis code for condition.

24F. **$ Charges**: Required**. Enter the amount you billed Medicare for the service performed.** If more than one unit is being billed, the charge shown must be for the total of the units billed. Do not include dollar signs or decimals in this field. Do not add sales tax.

24G. **Days or Units**: Required. Enter the number of units billed and paid for by Medicare.

24K. **Reserved for Local Use**: Required. Use this field to show Medicare allowed charges. Enter the Medicare allowed charge on each detail line of the claim (see sample).

26. **Your Patient's Account No.**: Not required. Enter an alphanumeric ID number, for example, a medical record number or patient account number. This number will be printed on your Remittance and Status Report under the heading *Patient Account Number*.

27. **Accept Assignment**: ***Required***. Check **yes.**

28. **Total Charge**: Required. Enter the sum of your charges. Do not use dollar signs or decimals in this field.

29. **Amount Paid**: Required. Enter the Medicare Deductible here. Enter the amount as shown on Medicare's Remittance Notice and Explanation of Benefits. If you have more than six (6) detail lines to submit, please use multiple HCFA-1500 claim forms (see field 24) and calculate the deductible based on the lines on each form. **Do not include coinsurance here.**

30. **Balance Due**: Required. Enter the Medicare Total Payment. Enter the amount as shown on Medicare's Remittance Notice or Explanation of Benefits. If you have more than six (6) detail lines to submit, please use multiple HCFA claim forms (see field 24) and calculate the Medicare payment based on the lines on each form. **Do not include coinsurance here.**

32. **Name and Address of Facility Where Services Are Rendered**: Required. Enter Medicare Statement Date ***and*** any Third-Party Liability Dollar Amount (e.g., auto, employee-sponsored, supplemental insurance) here, if any. If there is insurance payment on the claim, you must also attach the insurance Explanation of Benefits (EOB). **Do not include coinsurance here.**

33. **Physician's, Supplier's Billing Name, Address, Zip Code and Phone #**: Required.

P.I.N. #: Required. Enter the individual provider number assigned to you by MAA, not your Medicare number.

PLEASE DO NOT STAPLE IN THIS AREA

[redacted]

SAMPLE

APPROVED OMB-0938-0008

MEDICARE PART B/MEDICAID CROSSOVER CLAIM FORM

PICA

HEALTH INSURANCE CLAIM FORM

PICA

CARRIER

PATIENT AND INSURED INFORMATION

1. MEDICARE ☐ (Medicare #) MEDICAID ☒ (Medicaid #) CHAMPUS ☐ (Sponsor's SSN) CHAMPVA ☐ (VA File #) GROUP HEALTH PLAN ☐ (SSN or ID) FECA BLK LUNG ☐ (SSN) OTHER ☐ (ID)

1a. INSURED'S I.D. NUMBER (FOR PROGRAM IN ITEM 1): AE 071342 ALLEN A

2. PATIENT'S NAME (Last Name, First Name, Middle Initial): ALLEN, ALLON E

3. PATIENT'S BIRTH DATE MM DD YY: 07 13 42 SEX M ☒ F ☐

4. INSURED'S NAME (Last Name, First Name, Middle Initial):

5. PATIENT'S ADDRESS (No., Street): 606 CELERY AVENUE

6. PATIENT RELATIONSHIP TO INSURED: Self ☐ Spouse ☐ Child ☐ Other ☐

7. INSURED'S ADDRESS (No., Street):

CITY: ANYTOWN STATE: WA

8. PATIENT STATUS: Single ☐ Married ☐ Other ☐

CITY: STATE:

ZIP CODE: 98000 TELEPHONE (Include Area Code): ( )

Employed ☐ Full-Time Student ☐ Part-Time Student ☐

ZIP CODE: TELEPHONE (INCLUDE AREA CODE): ( )

9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial):

10. IS PATIENT'S CONDITION RELATED TO:

11. INSURED'S POLICY GROUP OR FECA NUMBER:

a. OTHER INSURED'S POLICY OR GROUP NUMBER:

a. EMPLOYMENT? (CURRENT OR PREVIOUS) YES ☐ NO ☒

a. INSURED'S DATE OF BIRTH MM DD YY: SEX M ☐ F ☐

b. OTHER INSURED'S DATE OF BIRTH MM DD YY: SEX M ☐ F ☐

b. AUTO ACCIDENT? YES ☐ NO ☒ PLACE (State):

b. EMPLOYER'S NAME OR SCHOOL NAME:

c. EMPLOYER'S NAME OR SCHOOL NAME:

c. OTHER ACCIDENT? YES ☐ NO ☒

c. INSURANCE PLAN NAME OR PROGRAM NAME:

d. INSURANCE PLAN NAME OR PROGRAM NAME:

10d. RESERVED FOR LOCAL USE

d. IS THERE ANOTHER HEALTH BENEFIT PLAN? YES ☐ NO ☐ *If yes*, return to and complete item 9 a-d.

READ BACK OF FORM BEFORE COMPLETING & SIGNING THIS FORM.

12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below.

SIGNED _____ DATE _____

13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for services described below.

SIGNED _____

PHYSICIAN OR SUPPLIER INFORMATION

14. DATE OF CURRENT: MM DD YY ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY(LMP)

15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS. GIVE FIRST DATE MM DD YY

16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION MM DD YY FROM TO MM DD YY

17. NAME OF REFERRING PHYSICIAN OR OTHER SOURCE: DR MAYTOWN

17a. I.D. NUMBER OF REFERRING PHYSICIAN: 8103384

18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES MM DD YY FROM TO MM DD YY

19. RESERVED FOR LOCAL USE: XO

20. OUTSIDE LAB? YES ☐ NO ☐ $ CHARGES:

21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY. (RELATE ITEMS 1,2,3 OR 4 TO ITEM 24E BY LINE)

1. 344 0 3. _____

2. 788 3 4. _____

22. MEDICAID RESUBMISSION CODE: ORIGINAL REF. NO.:

23. PRIOR AUTHORIZATION NUMBER:

24. A DATE(S) OF SERVICE From MM	DD	YY	To MM	DD	YY	B Place of Service	C Type of Service	D PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS	MODIFIER	E DIAGNOSIS CODE	F $ CHARGES	G DAYS OR UNITS	H EPSDT Family Plan	I EMG	J COB	K RESERVED FOR LOCAL USE
1 01	31	02	01	31	02	4	9	A4314	4.82	344	3000	1				24.12
2																
3																
4																
5																
6																

25. FEDERAL TAX I.D. NUMBER SSN ☐ EIN ☐

26. PATIENT'S ACCOUNT NO.:

27. ACCEPT ASSIGNMENT? (For govt. claims, see back) YES ☒ NO ☐

28. $ TOTAL CHARGE: 3000

29. $ AMOUNT PAID: 2412

30. $ BALANCE DUE: 588

31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.)

SIGNED DATE

32. NAME AND ADDRESS OF FACILITY WHERE SERVICES WERE RENDERED (If other than home or office)

33. PHYSICIAN'S, SUPPLIER'S BILLING NAME, ADDRESS, ZIP CODE & PHONE #

ANYTOWN MEDICAL SUPPLY
730 12TH SE, WA 98000
360-555-0909

PIN# 6011845 GRP#

(APPROVED BY AMA COUNCIL ON MEDICAL SERVICE 8/88)

PLEASE PRINT OR TYPE

FORM HCFA-1500 (12-90), FORM RRB-1500, FORM OWCP-1500

Appendix [Refer to WAC 388-543-1400 (4) and WAC 388-543-2900 (1) (2)]

Reimbursement Methodology for MSE

- MAA determines rates for each category of MSE using either the:
  - ✓ Medicare fee schedule; or
  - ✓ Manufacturer's catalogs and commercial databases for price comparisons.
- MAA evaluates and updates the maximum allowable fees for MSE as follows:
  - ✓ For HCPCS MSE codes, MAA considers the current Medicare fee schedule.
  - ✓ For all MSE with state-assigned procedure codes, when the legislature mandates a vendor rate increase or decrease.
  - ✓ MAA sets the maximum allowable fees for new MSE using one of the following:
    - ➢ Medicare's fee schedule; or
    - ➢ For those items without a Medicare fee, commercial databases to obtain all brands to make up MAA's pricing cluster. MAA establishes the fee for products in the pricing cluster by using the lesser of either:
      - ⇨ 85% of the average manufacturer's list price; or
      - ⇨ 125% percent of the average dealer cost.
  - ✓ All the brands for which MAA obtains pricing information make up MAA's pricing cluster. However, MAA may limit the number of brands included in the pricing cluster if doing so is in the best interests of its clients. MAA considers all of the following:
    - ➢ A client's medical needs;
    - ➢ Product quality;
    - ➢ Cost; and
    - ➢ Available alternatives.
- MAA updates the maximum allowable fees for MSE no more than once per year, unless otherwise directed by the legislature. MAA may update the rates for different categories of medical equipment at different times during the year.

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